DOCUMENT RESUME

ED 304 046 HE 022 206

TITLE	Veterinary Medicine and Animal Health Technology Handbook.
INSTITUTION	New York State Education Dept., Albany. Office of the Professions.
REPORT NO	PLS-HB-75/76
PUB DATE	Nov 88
NOTE	94p.
PUB TYPE	Legal/Legislative/Regulatory Materials (090) -- Guides - Non-Classroom Use (055) -- Tests/Evaluation Instruments (160)
EDRS PRICE	MF01/PC04 Plus Postage.
DESCRIPTORS	*Animal Husbandry; *Certification; Higher Education; Legislation; *Licensing Examinations (Professions); Qualifications; State Licensing Boards; *State Standards; Veterinarians; *Veterinary Medicine
IDENTIFIERS	*New York

ABSTRACT

The laws, rules, and regulations of the New York State Education Department that govern professional veterinary medicine and animal health technology practice in the state are presented. Licensure requirements are described, and complete application forms and instructions for obtaining license and first registration as a licensed veterinarian and animal health technician are included. This handbook is designed to serve as a reference guide, and the applicant is responsible for reading it prior to submitting an application for licensure. Six sections offer the following: (1) professional regulation in New York State; (2) licensure requirements; (3) licensure forms; (4) education law (article 130, general provision and article 135, veterinary medicine and animal health technology); (5) commissioner's regulations (part 59, general provisions and part 62, veterinary medicine); and (6) rules of the Board of Regents (part 17, disciplinary proceedings in the professions, part 24, committee on the professions, part 28, determination of good moral character, and part 29, unprofessional conduct). Three listings are: colleges of veterinary medicine accredited by the American Veterinary Medical Association; programs in animal health technology registered by the New York State Education Department; and programs in animal health technology accredited by the American Veterinary Medical Association. (SM)

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VETERINARY MEDICINE AND ANIMAL HEALTH TECHNOLOGY HANDBOOK

The University of the State of New York
THE STATE EDUCATION DEPARTMENT

Office of the Professions
Division of Professional Licensing Services
Cultural Education Center
Albany, New York 12230

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Albany, New York 12230

VETERINARY MEDICINE AND ANIMAL HEALTH TECHNOLOGY

HANDBOOK

November 1988

THE UNIVERSITY OF THE STATE OF NEW YORK

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PREFACE

This handbook has been developed to serve as a helpful reference guide. It contains laws, rules and regulations of the State Education Department that govern professional veterinary medicine and animal health technology practice in New York State. The handbook also describes licensure requirements and includes complete application forms and instructions for obtaining license and first registration as a licensed veterinarian and animal health technician.

The Division of Professional Licensing Services has installed a new Regional service for receiving toll-free calls from persons calling from the following states: New York, New Hampshire, Vermont, Massachusetts, Rhode Island, Connecticut, New Jersey, Pennsylvania, Michigan, Ohio, Maryland, Delaware, District of Columbia and Virginia. Callers from this wide area telephone service (WATS) zone are welcome to use **1-800-342-3729** for contacting the division. Also, several non-WATS line telephone numbers are available for public inquiries.

	Telephone Numbers **518 Area Code**
General Inquiries	**474-3817**
Licensure Parchments (License Unit)	**474-3824**
Verification of Licensure/Registration (Customer Service Unit) (General Verifications – no fee required)	**474-3817**
Certification of Licensure (Customer Service Unit) (A detailed statement – $20.00 fee required)	**474-3817**
Scope of Practice Issues (State Veterinary Medicine/ Animal Health Board)	**474-3867**

In writing to the State Education Department, letters should be addressed to the attention of the appropriate unit, for instance:

Attention: Veterinary Medicine and Animal Health Technology Unit
New York State Education Department
Division of Professional Licensing Services
Cultural Education Center
Albany, NY 12230

Please Note: The applicant is responsible for reading this Handbook prior to submitting an application for licensure.

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REGULATION OF THE PROFESSIONS IN NEW YORK STATE

State regulation in 31 fields of professional practice, including issuance of licenses and enforcement of rules of professional conduct, is vested in the Board of Regents in New York State. Medicine was the first profession regulated by the Board of Regents with the establishment of licensure of physicians in 1892. The profession of Veterinary Medication has been credentialed by the Regents since 1895. The profession of Animal Health Technology has been credentialed by the Regents since 1976.

Practice of a profession is a public trust, earned through educational preparation, experience, passing rigorous examinations, and commitment on the part of the practitioner to public service. The professional carries out that trust in accordance with ethical standards developed through years – often decades and even centuries – of the best professional traditions, and in accordance with state law and regulations. Professional practitioners are urged to be always conscious of the very special obligations of public service and of ethical conduct that the privilege of licensure creates.

The New York State system of professional regulation is unique in that it places a citizen body, the Board of Regents, which is responsible for education at all levels, in charge of the education, licensing and discipline (except for Medicine – see page 18) of the professions. It is also unique in providing for boards to advise the Commissioner and the Regents on all matters relating to licensure and discipline. The boards, each aided by an Executive Secretary appointed by the Regents, provide communication links to the professions and the public. The boards make recommendations on policy and on disciplinary issues and provide advice to the Department and the Board of Regents.

Under policy established by the Board of Regents, the Title VIII professions are administered through the following units of the Office of the Professions.

Professional Education

The Department monitors programs of professional education according to standards for registration (accreditation) established by the Board of Regents. Specifically, through Board Executive Secretaries and consultants, the Department evaluates proposed new programs as well as currently registered programs in some 300 institutions that prepare individuals for the practice of one or more professions. Information concerning registered programs, including licensure qualifying programs in the professions, may be obtained by contacting the appropriate Board office.

Professional Boards

Twenty state boards for the professions are appointed by the Board of Regents to advise the Department and the Regents on matters relating to professional licensure, practice and conduct. The law provides that these boards be comprised of a number of licensed professionals and one or more "public members," consumers of the services provided by the profession concerned. Some 300 persons serve on the twenty boards. The boards conduct disciplinary hearings at the request of the Office of Professional Discipline. Several boards conduct practical or clinical examinations for licensure.

Minority Access to the Licensed Professions

The Regents are committed to the premise that equal educational opportunity in programs that lead to licensure is a right of all who live, work or study in New York State. Despite progress in achieving greater access for minorities and disadvantaged populations, there still exists a severe underrepresentation of minorities in the licensed professions. To correct this problem, the Regents and the State Education Department endorse a coordinated and comprehensive effort involving the sustained efforts of the educational system, professional boards, professional associations and societies, government, industry, parent groups, and individual professionals. Any persons or organizations interested in learning more about or participating in state and local projects may contact the Executive Secretary for the State Board of the involved profession.

Professional Licensing Services

The Division of Professional Licensing Services of the State Education Department issues more than 50 different authorizations to practice in the 31 professions licensed or otherwise credentialed by the Department and Board of Regents. The Division has three major program sections: the Operations Office, the Comparative Education Office and the Office of Test Administration. In cooperation with the Executive Secretary of the State Board in each licensed profession, the Division's Operations Office is responsible for administering licensing rules and regulations, assuring that the standards set by law are met prior to licensure and for administering the triennial registration system for licensed professionals practicing in the State. In order to practice or use a professional title in New York, a professional must be registered with the Department as well as licensed. The registration period is specific for each profession and expires for all members of that profession on a common date indicated on each practitioner's registration certificate. It is the responsibility of any licensed professional practicing in New York to maintain current registration and to notify the Department directly of any change of address or of name.

The Division's Office of Comparative Education evaluates all applications involving foreign, equivalent, or non-traditional education. Staff in this office have specialized training with educational systems and academic programs established throughout the world and provide special assistance to applicants presenting credentials earned in other countries or unaccredited programs for purposes of licensure in New York State.

The Office of Test Administration schedules and administers most professional licensing examinations conducted by the State Education Department. It is responsible for locating and securing acceptable examination facilities and staff regularly contract with vendors, suppliers and other agencies for these services. The Office of Test Administration is also responsible for scheduling candidate reviews and appeals of previous licensing examination results.

Professional Discipline

A license permitting an individual to practice in New York State is in effect for the lifetime of the holder unless use of the license is affected by a finding of professional misconduct. Professional misconduct is defined in Section 6509, Education Law, and in Part 29, Rules of the Board of Regents. It is the responsibility of each professional to be aware of the laws and regulations covering his or her profession. Copies of statute and rules are included in this handbook.

The Office of Professional Discipline of the State Education Department enforces standards of professional conduct in all professions, except that initial enforcement action in medicine is vested in the Office of Professional Medical Conduct, Department of Health. Any person who suspects or has knowledge of professional misconduct should report the information to the appropriate office. (Physicians are required by law to make such reports; failing to do so is, in itself, misconduct.) When the State Education Department discovers a possible violation of standards, it starts professional misconduct proceedings. The twenty state boards for the professions serve an important role in these proceedings. Final disciplinary actions in all professions are taken by the Board of Regents. If the Regents decide that a licensed person has acted unprofessionally, they may suspend or revoke the authorization to practice. The Regents may also require various forms of rehabilitation, as well as impose fines and other appropriate penalties.

Professional misconduct includes practicing fraudulently, negligently, or incompetently; practicing while being impaired by alcohol, drugs, or mental disability; being convicted of a crime; and similar serious matters. Some examples of misconduct are: offering or receiving a fee to or from a third party, fee splitting, behaving in a way that indicates moral unfitness, filing false reports, practicing beyond the scope permitted by law or practicing outside area of competence, performing services unauthorized by a patient or client, not keeping proper records, ordering excessive tests or neglecting a patient in need of immediate care.

Fee disagreements do not represent misconduct, but double billing or other fraudulent billing or charging for unnecessary services, tests or procedures does constitute misconduct.

Telephone calls or letters reporting professional misconduct will be treated confidentially.

To report misconduct for professions other than medicine, write the New York State Education Department, Office of Professional Discipline, 622 Third Avenue, New York, N.Y. 10017. Telephone: 212-557-2109.

Or call the **Professional Misconduct Hotline:** 1-800-442-8106. The call is toll free from anywhere in New York State. (On holidays or during nonbusiness hours, a recorded message may be left and the call will be returned.) Or call or write the nearest regional office:

Albany: Office of Professional Discipline, 1580 Columbia Turnpike, Bldg. 3, Castleton, NY 12033. Telephone: 518-479-7070.

Buffalo: Office of Professional Discipline, 2 Pleasant Avenue West, Lancaster, NY 14086. Telephone: 716-681-2860.

Harlem: Office of Professional Discipline, 163 West 125th Street, Room 819, New York, NY 10027. Telephone: 212-870-8705.

Nassau: Office of Professional Discipline, 350 Daniels Street, Lindenhurst, NY 11757. Telephone: 516-226-2109.

New York City: Office of Professional Discipline, 622 Third Avenue, 37th Floor, New York, NY 10017. Telephone: 212-517-2109.

Rochester: Office of Professional Discipline, P.O. Box 397, 2000 Lehigh Station Rd., Henrietta, NY 14586. Telephone: 716-334-5184.

Syracuse: Office of Professional Discipline, Tecumseh School-Room 11, Nottingham & Waring Road, Jamesville, NY 13078. Telephone: 315-445-2111.

White Plains: Office of Professional Discipline, 55 Church Street, White Plains, NY 10601. Telephone: 914-761-8067.

Professional Assistance Program

The State Education Department has initiated a program for licensed professionals who abuse alcohol or other drugs. Professionals who have not harmed clients or patients may voluntarily surrender their licenses while seeking treatment rather than face charges of professional misconduct. The Committee for Professional Assistance, composed primarily of professionals who treat alcoholics and drug addicts, advises the Department on who should be accepted into the program, the acceptability of the treatment program and appropriate monitoring of program participants to assure public safety. All applications are confidential. Any person interested in additional information may contact the Coordinator of Professional Practice, New York State Education Department, Professional Assistance Program, Cultural Education Center, Albany, New York 12230, (518) 473-6809.

LICENSURE REQUIREMENTS FOR VETERINARY MEDICINE AND ANIMAL HEALTH TECHNOLOGY

I. GENERAL REQUIREMENTS

All Candidates

1. Education – (See page 4)
2. Examination – (See page 5)
3. Citizenship – Candidates for licensure must be either United States citizens or aliens lawfully admitted for permanent residence in the United States. Documentation beyond the candidate affirmation is not required.
4. Good Moral Character – Candidates for licensure must be of good moral character.
5. Age – Candidates for veterinary medicine licensure by examination must be at least twenty-one (21) years old and candidates for animal health technology licensure by examination must be at least seventeen (17) years old. Candidates for licensure by endorsement must be at least twenty-one (21) years old in both professions.
6. Application – Candidates for licensure must complete and file the appropriate forms enclosed in this Handbook, and submit fees as required by the department (see page 7).

II. EDUCATION REQUIREMENTS

A. Veterinary Medicine

General Requirements for licensure in Veterinary Medicine.

The applicant must be at least 21 years of age, of good moral character, a citizen of the United States or an alien lawfully admitted for permanent residence in the United States, and satisfy the education and examination requirements.

Preprofessional Education.

Candidates for admission to the licensure examination in veterinary medicine shall present evidence of having satisfactorily completed two years of study toward a liberal arts degree registered by the Department, or its equivalent as determined by the Commissioner. The required two years of college study shall include courses in biology or zoology, general chemistry, and organic chemistry.

Professional Education

Candidates for admission to the Veterinary Medicine licensure examination must present evidence of:

(1) either:

(i) completion of not less than 60 semester hours of preprofessional postsecondary education satisfactory to the department and completion of a curriculum of not less than four academic years in a veterinary medical program registered by the department or accredited by an accrediting organization acceptable to the department; or

(ii) graduation from an accredited veterinary school and completion of combined postsecondary preprofessional and professional study which the department determines to be equivalent to the requirements set forth in subparagraph (i) of this subdivision; and

(2) having received the degree of doctor of veterinary medicine or the equivalent as determined by the department from a school offering a professional program which meets the requirements of paragraph (1) of this subdivision.

(b) An applicant who lacks not more than one year of academic study may complete the professional study requirement by providing evidence of:

(1) an acceptable internship in a veterinary college satisfactory to the department; or

(2) graduate study acceptable to the department.

B. Animal Health Technology

Preprofessional Education

Candidates for admission to the licensure examination in Animal Health Technology must have graduated from a secondary school having a four year course and registered by the Regents as maintaining a satisfactory standing or an education accepted by the Department as a full equivalent.

Professional Education

For admission to the licensure examination in Animal Health Technology, a candidate shall present evidence of satisfactory completion of a course of study in a college program in Animal Health Technology registered by the New York State Education Department or accredited by the American Veterinary Medical Association (AVMA) Committee on Animal Health Technician Activities and Training (CATAT) or the substantial equivalent thereof as determined by the Department.

III. EXAMINATION INFORMATION

A. General Provisions For Candidates:

1. Filing Deadlines

The *application for admission* to the licensing examinations in Veterinary Medicine and Animal Health Technology *must be received* by the Division of Professional Licensing Services at least *60 calendar days before the scheduled date* of the examination. If deadlines are not met, the application may be processed for the following examination.

2. **Special Assistance/Handicapping Conditions.**

ANY CANDIDATE NEEDING SPECIAL ASSISTANCE OR ACCOMMODATIONS TO TAKE A LICENSING EXAMINATION DUE TO A HANDICAPPING CONDITION OR RELIGIOUS OBSERVANCES SHOULD ATTACH A LETTER TO THE APPLICATION DESCRIBING THE SPECIAL CIRCUMSTANCES INVOLVED AND PROVIDE SUCH DOCUMENTATION AS THE DEPARTMENT SHALL REQUIRE FOR VALIDATION. FOR DOCUMENTING A PHYSICAL HANDICAP, A PHYSICIAN'S LETTER INDICATING SPECIFIC TESTING LIMITATIONS AND DIAGNOSIS WILL BE NECESSARY. TO MAKE THE NECESSARY ACCOMMODATIONS, SUCH REQUESTS SHOULD BE SUBMITTED AS FAR IN ADVANCE OF THE APPLICATION DEADLINE AS POSSIBLE AND WITH SUBSEQUENT READMISSION APPLICATIONS, IF APPLICABLE.

3. Temporary Mailing Address

It is the candidate's responsibility to notify the Department promptly of *any* changes of address. A temporary mailing address may be used by candidates to expedite correspondence. Prior to licensure, however, candidates must provide the Department with the address to be printed on the registration certificate and used for future correspondence. Change of this address must be reported to the Department within 30 days.

4. **Basis of Licensure.**

Candidates seeking licensure in New York State must:

(a) apply for admission to sit for the New York State written and practical examination, both administered in New York;

(b) provide evidence of an acceptable score earned on the professional examination administered by P.E.S. in another state and achieve a passing score on the New York practical examination; or

(c) request endorsement of another state license that was issued on the basis of education and a written examination acceptable to New York State, provide evidence of two years of satisfactory professional experience following licensure, and achieve a passing score on the New York State practical examination.

IV. SUPERVISION

The functions of an animal health technician shall be performed pursuant to the direction and under the general supervision of a licensed veterinarian. Such general supervision shall not be construed to require the physical presence of the supervising veterinarian at the time and place where such services are performed except as required by this Part.

V. COMPLETING THE APPLICATION FORMS FOR VETERINARY MEDICINE AND ANIMAL HEALTH TECHNOLOGY.

1. **Form 1 – Application for License and First Registration.** All candidates must complete this form and submit it with the appropriate licensure fees (see page 7) directly to the Department.

2. **Form 1D – Candidate Data Record.** All candidates are asked to return this form with their application.

3. **Form 20 – Certification of Professional Education.** *Graduates of an approved New York State program:* The *school* sends this form to the Division of Professional Licensing Services giving the names, social security numbers and dates of birth of those who completed the program.

4. **Form 2A – Certification of Professional Education: Graduate of Accredited Program.** Graduates of AVMA accredited programs must complete this form. Forward the form to your academic institution. The form should be returned directly to the Department *by the registrar or the appropriate school official.*

5. **Form 2N – Certification of Professional Education: Non-accredited Programs.** Graduates of non-New York State registered or non-AVMA accredited programs must complete this form. Forward the form to your academic institution. The form should be returned directly to the Department by the registrar or the appropriate school official *with a transcript or a notation of courses.* If you have attended more than one academic institution, copy the form and send one copy to each institution. If your education was completed outside the United States, attach to the Form 1 a copy of your secondary school diploma or certificate, and your preprofessional and professional credentials (transcript and diploma). Each document not printed in English must be accompanied by an original acceptable translation that includes all written and printed matter on the original and has been translated by a qualified translator. Examples are as follows:

    1. An officer or employee of an official translation bureau or agency which is satisfactory to the Department. Translation Bureaus are usually listed in the classified section of telephone directories. (The Affidavit of Accuracy must be notarized.)

    2. A professor or instructor who is actually teaching the language to be translated in an accredited college or university in the United States. (The type of course being taught must be included in the Affidavit of Accuracy, the Affidavit must be on official school stationery, and it must be notarized.

    3. An American Consul in the country where the document being translated was issued. (If the translation has been completed by a private translator, the American official must actually verify the contents of the translation, not just the identify of the translator.)

    4. A consul general or diplomatic representative duly accredited in the United States. (The consul general or diplomatic representative must actually verify the contents of the translation.)

    5. A representative of a foreign government agency such as a Ministry of Foreign Affairs. (The representative must actually verify the contents of the translation.)

    Translations and qualifications of translators are reviewed on an individual basis. Translations that do not meet the requirements of the Department will be returned to the applicant. The Department will only accept translations performed by the candidate if they have been verified by a qualified translator. Each translation must be accompanied by an Affidavit of Accuracy, in which the translator who performed or verified the translation affirms having read the entire translation after it has been completed and that the entire document has been translated, nothing has been omitted or added, and the translation is true and correct.

    The original translation will be returned to candidates only if photocopies of entire translations (including the affidavit of accuracy) are submitted.

6. **Form 2CT – Certification of Clinical Training (Veterinary Medicine Only).** The form must be completed if clinical experience was

completed for the degree in a country other than where the school was located. Send this form to the institution where the experience was completed.

7. **Form 3 – Certification of Licensure in Another Jurisdiction.** Candidates seeking licensure by endorsement must complete Section I and forward the form to the appropriate licensing agency for completion of Section II and direct submission to the Department. Certification must include the date of original licensure in the state in which the candidate was licensed by examination and bear the official seal and the signature of the appropriate official.
8. **Form 4 – Supporting Affidavit of Professional Experience in the United States.** Candidates seeking licensure by endorsement must submit this affidavit. Candidates complete Section I and forward the form to the appropriate facility supervisor/representative for completion of Section II and direct submission to the Department.
9. **Form 5 – Application for Limited Permit.** (See Sections 6707 and 6711, Article 135 Education Law). Candidates seeking a limited permit must complete Section I and forward the form to the prospective employer for completion of Section II and direct submission to the department.

VI. FEE INFORMATION

A. Statutory Veterinary Medicine and Animal Health Technology Fee Schedule:

	Veterinary Medicine	Animal Health Technology
Licensure by exam in New York State (including first registration):		
Examination Fee	$ 225	$ 75
First Registration Fee	180	70
Total To Be Paid	$ 405	$ 145
Readmission to exam	115	40
Limited Permit	90	45
Certification of New York State examination results and licensure status to another state	20	20

Do not send cash. Please make check or money order payable to the New York State Education Department. Mail form 1 and fee to: Fee Section, Division of Professional Licensing Services, State Education Department, Cultural Education Center, Albany, New York 12230. **PLEASE NOTE: Payment submitted from outside the United States should be made by check or draft on a United States bank and in United States currency. Payments submitted in any other form will not be accepted and will be returned.**

B. Fee Credit:

Candidates who are admitted to an examination and fail to appear for that examination on two occasions (for any reason) will be required to pay the full fee for subsequent readmission.

C. Fee Refunds:

The law provides that applicants for professional licenses not receiving such licenses may be granted partial refunds not exceeding fifty percent of the fee paid to the Department unless they have failed the examination for such licenses, in which case such applicants may not receive a refund. However, if a candidate obtains a refund and then decides to seek New York State licensure at a later date, he or she will be considered as a new candidate. New candidates, will be required to pay the *full* licensure and registration fees and meet the licensure requirements in place at the time of reapplication. Requests for refunds must be made in writing.

D. Confirmation of Newly Issued Licenses:

When eligible candidates are approved for licensure by the Department, a license number and an effective date of licensure are assigned. Approved candidates will become legally licensed and entitled to practice in New York State as of that date. Written confirmation of licensure by the department consists of the registration certificates mailed within two to three weeks following the licensure date. Candidates who have reason to believe they have fully met *all* requirements for licensure may verify licensure by telephoning (800) 342-3729.

E. The Initial Registration Period Following Licensure:

1. Duration of Registration Periods.

   The established triennial registration periods for Veterinary Medicine and Animal Health Technology are as follows:

   January 1, 1987 – December 31, 1989
   January 1, 1990 – December 31, 1992
   January 1, 1993 – December 31, 1995

2. Prorated Refunds of Initial Registration Fee.

   Newly licensed professionals or licensees reactivating their registration with the Department one or more years after the beginning of the established triennial registration period will automatically be issued a partial refund of either one-third of the fee submitted (second year registration) or two-thirds of the fee submitted (third year registration). Refunds normally take 8-12 weeks following the date of licensure for processing and mailing.

TITLE VIII OF THE EDUCATION LAW
ARTICLE 130
GENERAL PROVISIONS
SUBARTICLE 1. INTRODUCTORY SUMMARY

§6500. Introduction

This title provides for the regulation of the admission to and the practice of certain professions. This first article applies to all the professions included in this title, except that prehearing procedures and hearing procedures in connection with the regulation of professional conduct of the profession of medicine shall be conducted pursuant to the provisions of Title II-A of article two of the public health law. Each of the remaining article applies to a particular profession.

§6501. Admission to a profession (licensing)

Admission to practice of a profession in this state is accomplished by a license being issued to a qualified applicant by the education department. To qualify for a license an applicant shall meet the requirements prescribed in the article for the particular profession.

§6502. Duration and registration of a license

1. A license shall be valid during the life of the holder unless revoked, annulled or suspended by the board of regents. A licensee must register with the department to practice in this state.

2. The department shall establish the beginning dates of the registration periods for each profession and mail an application for registration to every licensee currently registered at least four months prior to the beginning of the registration period for the respective profession.

3. An application for registration and the required registration fee shall be submitted together with or as a part of the application for a license. A person initially licensed or a licensee resuming practice after a lapse of registration in the last four months of a registration period shall be registered for the succeeding registration period without an additional registration fee. The department shall renew the registration of each licensee upon receipt of a proper application, on a form prescribed by the department, and the registration fee. Any licensee who fails to register by the beginning of the appropriate registration period shall be required to pay an additional fee for late filing of five dollars for each month that registration has been delayed while such licensee continued to practice his profession. The licensee resuming practice after a lapse of registration shall be permitted to practice without actual possession of the registration certificate for not more than four months after mailing to the department the required application fee.

4. Any licensee who is not engaging in the practice of his profession in this state and does not desire to register shall so advise the department. Such licensee may subsequently register and resume practice without paying an additional fee for failure to register at the beginning of the registration period.

5. Licensees shall notify the department of any change of name or mailing address within thirty days of such change.

§6503. Practice of a profession

Admission to the practice of a profession (1) entitles the licensee to practice the profession as defined in the article for the particular profession, (2) entitles the individual licensee to use the professional title as provided in the article for the particular profession, and (3) subjects the licensee to the procedures and penalties for professional misconduct as prescribed in this article (sections sixty-five hundred nine, sixty-five hundred ten, and sixty-five hundred eleven).

§6504. Regulation of the professions

Admission to the practice of the professions (licensing) and regulation of such practice shall be supervised by the board of regents (section sixty-five hundred six) and administered by the education department (section sixty-five hundred seven), assisted by a state board for each profession (section sixty-five hundred eight).

§6505. Construction

No definition of the practice of a profession shall be construed to restrain or restrict the performance of similar acts authorized in the definition of other professions.

§6505-a. Professional referrals

There shall be no monetary liability on the part of, and no cause of action for damages shall arise against, any association or society of professionals authorized to practice under this title, or any employee, agent, or member thereof, for referring any person to a member of the profession represented by such association or society provided that such referral was made without charge as a service to the public, and without malice, and in the reasonable belief that such referral was warranted, based upon the facts disclosed.

SUBARTICLE 2. STATE MANAGEMENT

§6506. Supervision by the board of regents

The board of regents shall supervise the admission to and the practice of the professions. In supervising, the board of regents may:

1. Promulgate rules;

2. Establish by rule, high school, preprofessional, professional and other educational qualifications required for licensing in the professions regulated by this title;

3. Charter schools offering educational programs for the professions regulated by this title, and no such school shall operate in this state without such a charter, except Columbia University, any school chartered by special act of the legislature prior to September one, nineteen hundred seventy-one, and schools specifically authorized to conduct such programs by the regents;

4. Appoint such committees as it deems necessary and compensate members of such committees who are not members of the board of regents or the department up to one hundred dollars per day for each day devoted to committee functions, together with their necessary expenses;

5. Waive education, experience and examination requirements for a professional license prescribed in the article relating to the profession, provided the board of regents shall be satisfied that the requirements of such article have been substantially met;

6. Indorse a license issued by a licensing board of another state or country upon the applicant fulfilling the following requirements:

   a. Application: file an application with the department;

   b. Education: meet educational requirements in accordance with the commissioner's regulations;

   c. Experience: have experience satisfactory to the board and in accordance with the commissioner's regulations;

   d. Examination: pass an examination satisfactory to the board and in accordance with the commissioner's regulations;

   e. Age: be at least twenty-one years of age;

   f. Citizenship or immigration status: be a United States citizen or an alien lawfully admitted for permanent residence in the United States;

   g. Character: be of good moral character as determined by the department; and

7. Direct the department to remedy any error, omission, delay or other circumstance in the issuance or registration of a license;

8. Designate a professional conduct officer, who shall be the chief administrative officer of the office of the professions, or his designee, in connection with professional licensing and misconduct proceedings and criminal matters, such officer to be empowered to issue subpoenas and administer oaths in connection with such proceedings;

9. Establish by rule, standards of conduct with respect to advertising, fee splitting, practicing under a name other than that of the individual licensee (when not specifically authorized), proper use of academic or professional degrees or titles tending to imply professional status, and such other ethical practices as such board shall deem necessary; and

10. Delegate to department officers the disposition of any licensing matters pursuant to rules.

§6507. Administration by the education department

1. The commissioner and the department shall administer the admission to and the practice of the professions.

2. In administering, the commissioner may:

   a. Promulgate regulations;

   b. Conduct investigations;

   c. Issue subpoenas;

   d. Grant immunity for prosecution in accordance with section 50.20 of the criminal procedure law to anyone subpoenaed in any investigation or hearing conducted pursuant to this title; and

   e. Excuse, for cause acceptable to the commissioner, the failure to register biennially. Such excuse shall validate and authorize such practitioner's right to practice pending registration.

3. The department assisted by the board for each profession, shall:

a. Establish standards for preprofessional and professional education, experience and licensing examinations as required to implement the article for each profession;

b. Review qualifications in connection with licensing requirements; and

c. Provide for licensing examinations and reexaminations.

4. The department shall:

a. Register or approve educational programs designed for the purpose of providing professional preparation which meet standards established by the department.

b. Issue licenses, registrations, and limited permits to qualified applicants;

c. (i) Issue a certificate of authority to a qualified professional service corporation being organized under section fifteen hundred three of the business corporation law on payment of a fee of twenty-five dollars, (ii) file a certified copy of each certificate of incorporation and amendment thereto within thirty days after the filing of such certificate or amendment on payment of a fee of ten dollars, (iii) file the annual statement required by section fifteen hundred fourteen of the business corporation law on payment of a fee of ten dollars.

d. Revoke limited permits on the recommendation of the committee on professional conduct for the profession concerned;

e. Maintain public records of licenses issued and retain in its files identifying data concerning each person to whom a license has been issued;

f. Collect the fees prescribed by this title or otherwise provided by law;

g. Prepare an annual report for the legislature, the governor and other executive offices, the state boards for the professions, professional societies, consumer agencies and other interested persons. Such report shall include but not be limited to a description and analysis of the administrative procedures and operations of the department based upon a statistical summary relating to (i) new licensure, (ii) discipline, (iii) complaint, investigation, and hearing backlog, (iv) budget, and (v) the state boards for the professions. Information provided shall be enumerated by profession; and

h. Establish an administrative unit which shall be responsible for the investigation, prosecution and determination of alleged violations of professional conduct.

5. The commissioner and the department shall perform any other functions necessary to implement this title.

§6508. Assistance by state boards for the professions

1. A board for each profession shall be appointed by the board of regents on the recommendation of the commissioner for the purpose of assisting the board of regents and the department on matters of professional licensing, practice, and conduct. The composition of each board shall be as prescribed in the article relating to each profession. Within each board a committee on licensing may be appointed by the board chairman.

Except as provided in paragraph (a) of this subdivision, the membership of each professional licensing board shall be increased by one member, and each such board shall have at least one public representative who shall be selected by the board of regents from the general public.

a. The membership of the professional licensing boards created under sections sixty-five hundred twenty-three, sixty-eight hundred four, sixty-nine hundred three, and seventy-four hundred three of this chapter shall be increased by two members, and each such board shall have at least two public representatives, who shall be selected by the board of regents from the general public.

b. For the purposes of this title, a "public representative" shall be a person who is a consumer of services provided by those licensed or otherwise supervised or regulated by the boards created hereunder, and shall not be, nor within five years immediately preceding appointment have been:

(i) a licensee or person otherwise subject to the supervision or regulation of the board to which appointed; or

(ii) a person maintaining a contractual relationship with a licensee of such board, which would constitute more than two percentum of the practice or business of any such licensee, or an officer, director, or representative of such person or group of persons.

2. Each board, or its committee on licensing, shall select or prepare examinations, may conduct oral and practical examinations and reexaminations, shall fix

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passing grades, and assist the department in other licensing matters as prescribed by the board of regents.

3. Each board shall conduct disciplinary proceedings as prescribed in this article and shall assist in other professional conduct matters as prescribed by the board of regents.

4. Members of each board shall be appointed by the board of regents for five-year terms except that the terms of those first appointed shall be arranged so that as nearly as possible an equal number shall terminate annually. A vacancy occurring during a term shall be filled by an appointment by the board of regents for the unexpired term. Each state professional association or society may nominate one or more candidates for each appointment to be made to the board for its profession, but the board of regents shall not be required to appoint candidates so nominated. Former members of a board may be re-appointed by the board of regents, on the recommendation of the commissioner, to serve as members of the board solely for the purposes of disciplinary proceedings, proceedings relating to the moral character of an applicant for licensure, and proceedings relating to applications for the restoration of a professional license. Former board members so appointed may not comprise a majority of any panel.

5. Each member of a board shall receive a certificate of appointment, shall before beginning his term of office file a constitutional oath of office with the secretary of state, shall receive up to one hundred dollars as prescribed by the board of regents for each day devoted to board work, and shall be reimbursed for his necessary expenses. Any member may be removed from a board by the board of regents for misconduct, incapacity or neglect of duty.

6. Each board shall elect from its members a chairman and vice-chairman annually, shall meet upon call of the chairmen or the department, and may adopt bylaws consistent with this title and approved by the board of regents. A quorum for the transaction of business by the board shall be a majority of members but not less than five members.

7. An executive secretary to each board shall be appointed by the board of regents on recommendation of the commissioner. Such executive secretary shall not be a member of the board, shall hold office at the pleasure of, and shall have the powers, duties and annual salary prescribed by the board of regents.

SUBARTICLE 3. PROFESSIONAL MISCONDUCT

§6509. Definitions of professional misconduct

Each of the following is professional misconduct, and any licensee found guilty of such misconduct under the procedures prescribed in section sixty-five hundred ten shall be subject to the penalties prescribed in section sixty-five hundred eleven:

1. Obtaining the license fraudulently,

2. Practicing the profession fraudulently, beyond its authorized scope, with gross incompetence, with gross negligence on a particular occasion or negligence or incompetence on more than one occasion,

3. Practicing the profession while the ability to practice is impaired by alcohol, drugs, physical disability, or mental disability,

4. Being habitually drunk or being dependent on, or a habitual user of narcotics, barbiturates, amphetamines, hallucinogens, or other drugs having similar effects,

5. a. Being convicted of committing an act constituting a crime under:
   (i) New York State law or,
   (ii) Federal law or,
   (iii) The law of another jurisdiction and which, if committed within this state, would have constituted a crime under New York State law;

   b. Having been found guilty of improper professional practice or professional misconduct by a duly authorized professional disciplinary agency of another state where the conduct upon which the finding was based would, if committed in New York state, constitute professional misconduct under the laws of New York state;

   c. Having been found to be in violation of the applicable provisions of title seven of article thirty-three of the public health law by the commissioner of health,

   d. Having his license to practice medicine revoked, suspended or having other disciplinary action taken, or having his application for a license refused, revoked or suspended or having voluntarily or otherwise surrendered his license after a disciplinary action was instituted by a duly authorized professional disciplinary agency of another state, where the conduct resulting in the revocation, suspension or other disciplinary action involving the license or refusal, revocation or suspension of an application for a license or the surrender of the license would, if committed in New York state, constitute professional misconduct under the laws of New York state.

6. Refusing to provide professional service to a person because of such person's race, creed, color, or national origin,

7. Permitting, aiding or abetting an unlicensed person to perform activities requiring a license,

8. Practicing the profession while the license is suspended, or wilfully failing to register or notify the department of any change of name or mailing address, or if a professional service corporation wilfully failing to comply with sections fifteen hundred three and fifteen hundred fourteen of the business corporation law,

9. Committing unprofessional conduct, as defined by the board of regents in its rules or by the commissioner in regulations approved by the board of regents,

10. A willful violation by a licensed physician of subdivision eleven of section two hundred thirty of the public health law, or

11. A violation of section twenty-eight hundred three-d or twenty-eight hundred five-k of the public health law.

12. Failure to comply with an order issued pursuant to subdivision seven of section two hundred thirty of the public health law.

§6509 – a. Additional definition of professional misconduct; limited application

Notwithstanding any inconsistent provision of this article or of any other provision of law to the contrary, the license or registration of a person subject to the provisions of articles one hundred thirty-one, one hundred thirty-one-a, one hundred thirty-two, one hundred thirty-three, one hundred thirty-seven, one hundred thirty-nine, one hundred forty-one, one hundred forty-three, one hundred forty-four, one hundred fifty-six and one hundred fifty-nine of this chapter may be revoked, suspended or annulled or such person may be subject to any other penalty provided in section sixty-five hundred eleven of this article in accordance with the provisions and procedure of this article for the following:

That any person subject to the above enumerated articles, has directly or indirectly requested, received or participated in the division, transference, assignment, rebate, splitting or refunding of a fee for, or has directly requested, received or profited by means of a credit of other valuable consideration as a commission, discount or gratuity in connection with the furnishing of professional care, or service, including x-ray examination and treatment, or for or in connection with the sale, rental, supplying or furnishing of clinical laboratory services or supplies, inhalation therapy service or equipment, ambulance service, hospital or medical supplies, physiotherapy or other therapeutic service or equipment, artifical limbs, teeth or eyes, orthopedic or surgical appliances or supplies, optical appliances, supplies or equipment, devices for aid of hearing, drugs, medication or medical supplies or any other goods, services or supplies prescribed for medical diagnosis, care or treatment, under this chapter, except payment, not to exceed thirty-three and one-third per centum of any fee received for x-ray examination, diagnosis or treatment, to any hospital furnishing facilities for such examination, diagnosis or treatment. Nothing contained in this section shall prohibit such persons from practicing as partners, in groups or as a professional corporation nor from pooling fees and moneys received, either by the partnerships, professional corporations or groups by the individual members, thereof, for professional services furnished by any individual professional member, or employee of such partnership, corporation or group, nor shall the professionals constituting the partnerships, corporation or groups be prohibited from sharing, dividing or apportioning the fees and moneys received by them or by the partnership, corporation or group in accordance with a partnership or other agreement; provided that no such practice as partners, corporations or in groups or pooling of fees or moneys received or shared, division or apportionment of fees shall be permitted with respect to care and treatment under the workmen's compensation law except as expressly authorized by the workmen's compensation law. Nothing contained in this chapter shall prohibit a medical or dental expense indemnity corporation pursuant to its contract with the subscriber from prorationing a medical or dental expense indemnity allowance among two or more professionals in proportion to the services rendered by each such professional at the request of the subscriber, provided that prior to payment thereof such professionals shall submit both to the medical or dental expense indemnity corporation and to the subscriber statements itemizing the services rendered by each such professional and the charges therefor.

§6510. Proceedings in cases of professional misconduct

In cases of professional misconduct the proceedings shall be as follows:

1. Preliminary procedures.
   a. Complaint. A complaint of a licensee's professional misconduct may be made by any person to the education department.

   b. Investigation. The department shall investigate each complaint which alleges conduct constituting professional misconduct. The results of the investigation shall be referred to the professional conduct officer designated by the board of regents pursuant to section sixty-five hundred six of this article. If such officer decides that there is not substantial evidence of professional misconduct or that further proceedings are not warranted, no further action shall be taken. If such officer, after consultation with a professional member of the applicable state board for the profession, determines that there is substantial evidence of professional misconduct, and that further proceedings are warranted, such proceedings shall be conducted pursuant to this section. If the complaint involves a question of professional expertise, then such officer may seek, and if so shall obtain, the concurrence of at least two members of a panel of three members of the applicable board.

   c. Charges. In all disciplinary proceedings other than those terminated by an administrative warning pursuant to paragraph a of subdivision two of this section, the department shall prepare the charges. The charges shall state the alleged professional misconduct and shall state concisely the material facts but not the evidence by which the charges are to be proved.

   d. Service of charges and of notice of hearing. A copy of the charges and notice of any hearing pursuant to subdivision two or three of this section shall be served on the licensee personally by the department at least fifteen days before the hearing. If personal service cannot be made after due diligence and such fact is certified under oath, a copy of the charges and the notice of hearing shall be served by certified mail, return receipt requested to the licensee's last known address by the department at least twenty days before the hearing.

2. Expedited procedures.

a. Violations. Violations involving professional misconduct of a minor or technical nature may be resolved by expedited procedures as provided in paragraph b or c of this subdivision. For purposes of this subdivision, violations of a minor or technical nature shall include, but shall not be limited to, isolated instances of violations concerning professional advertising or record keeping, and other isolated violations which do not directly affect or impair the public health, welfare or safety. The board of regents shall make recommendations to the legislature on or before June first, nineteen hundred eighty-one, for the further definition of violations of a minor or technical nature. The initial instance of any violation of a minor or technical nature may be resolved by the issuance of an administrative warning pursuant to paragraph b of this subdivision. Subsequent instances of similar violations of a minor or technical nature within a period of three years may be resolved by the procedure set forth in paragraph c of this subdivision.

b. Administrative warning. If a professional conduct officer, after consultation with a professional member of the state board, determines that there is substantial evidence of professional misconduct but that it is an initial violation of a minor or technical nature which would not justify the imposition of a more severe disciplinary penalty, the matter may be terminated by the issuance of an administrative warning. Such warnings shall be confidential and shall not constitute an adjudication of guilt or be used as evidence that the licensee is guilty of the alleged misconduct. However, in the event of a further allegation of similar misconduct by the same licensee, the matter may be reopened and further proceedings instituted as provided in this section.

c. Determination of penalty on uncontested minor violations. If a professional conduct officer, after consultation with a professional member of the state board, determines that there is substantial evidence of a violation of a minor or technical nature, and of a nature justifying a penalty as specified in this paragraph, the department may prepare and serve charges either by personal service or by certified mail, return receipt requested. Such charges shall include a statement that unless an answer is received within twenty days denying the charges, the matter shall be referred to a violations committee consisting of five members of the state board for the profession, at least one of whom shall be a public representative for determination. The violations panel shall be appointed by the executive secretary of the state board. The licensee shall be given at least fifteen days notice of the time and place of the meeting of the violations committee and shall have the right to appear in person and by an attorney and to make a statement to the committee in mitigation or explanation of the misconduct. The department may appear and make a statement in support of its position. The violations committee may issue a censure and reprimand, and in addition, or in the alternative, may impose a fine not to exceed five hundred dollars for each specification of minor, or technical misconduct. If the fine is not paid within three months the matter may be reopened and shall be subject to the hearing and regents decision procedures of this section. The determination of the panel shall be final and shall not be subject to the regents decision procedures of this section. If an answer is filed denying the charges, the matter shall be processed as provided in subdivision three of this section.

d. Convictions of crimes or administrative violations. In cases of professional misconduct based solely upon a violation of subdivision five of section sixty-five hundred nine of this article, the professional conduct officer may prepare and serve the charges and may refer the matter directly to a regents review committee for its review and report of its findings, determination as to guilt, and recommendation as to the measure of discipline to be imposed. In such cases the notice of hearing shall state that the licensee may file a written answer or brief; that the licensee may appear personally before the regents review committee and may be represented by counsel, and the notice may contain such other information as may be considered appropriate by the department. In lieu of referring the matter to the board of regents, the regents review committee may refer any such matter for further proceedings pursuant to paragraph b or c of this subdivision or subdivision three of this section.

3. Adversary proceedings. Contested disciplinary proceedings and other disciplinary proceedings not resolved pursuant to subdivision two of this section shall be tried before a hearing panel of the appropriate state board as provided in this subdivision.

a. Notice of hearing. The department shall set the time and place of the hearing and shall prepare the notice of hearing. The notice of hearing shall state (1) the time and place of the hearing, (2) that the licensee may file a written answer to the charges prior to the hearing, (3) that the licensee may appear personally at the hearing and may be represented by counsel, (4) that the licensee shall have the right to produce witnesses and evidence in his behalf, to cross-examine witnesses and examine evidence produced against him, and to issue subpoenas in accordance with the provisions of the civil practice law and rules, (5) that a stenographic record of the hearing will be made, and (6) such other information as may be considered appropriate by the department.

b. Hearing panel. The hearing shall be conducted by a panel of five or more members of the applicable state board for the profession, at least one of whom shall be a public representative. The executive secretary for the applicable state board shall appoint the panel and shall designate its chairperson. In addition to said panel members, the department shall designate an administrative officer, admitted to practice as an attorney in the state of New York, who shall have the authority to rule on all motions, procedures and other legal objections and shall draft a report for the hearing panel which shall be subject to the approval of and signature by the panel chairperson on behalf of the panel. The administrative officer shall not be entitled to a vote.

c. Conduct of hearing. The evidence in support of the charges shall be presented by an attorney for the department. The licensee shall have the rights required to be stated in the notice of hearing. The panel shall not be bound by the rules of evidence, but its determination of guilt shall be based on substantial legal evidence. A hearing which has been initiated shall not be discontinued because of the death or incapacity to serve of one member of the hearing panel.

d. Results of hearing. The hearing panel shall render a written report which shall include (1) findings of fact, (2) a determination of guilty or not guilty on each charge, and (3) in the event of a determination of guilty, a recommendation of the penalty to be imposed. For the panel to make a determination of guilty, a minimum of four of the voting members of the panel must vote for such a determination. A copy of the report of the hearing panel shall be transmitted to the licensee.

4. Regents decision procedures.

a. Regents review committee. The transcript and report of the hearing panel shall be reviewed at a meeting by a regents review committee appointed by the board of regents. The regents review committee shall consist of three members, at least one of whom shall be a regent.

b. Regents review committee meetings. The review shall be based on the transcript and the report of the hearing panel. The licensee may appear at the meeting, and the regents review committee may require the licensee to appear. The licensee may be represented by counsel. The department shall notify the licensee at least seven days before the meeting (1) of the time and place of the meeting, (2) of his right to appear, (3) of his right to be represented by counsel, (4) whether or not he is required to appear, and (5) of such other information as may be considered appropriate. After the meeting, the regents review committee shall transmit a written report of its review to the board of regents. In cases referred directly to the regents review committee pursuant to paragraph d of subdivision two of this section, the review shall be based upon the charges, the documentary evidence submitted by the department, and any answer, affidavits or brief the licensee may wish to submit.

c. Regents decision and order. The board of regents (1) shall consider the transcript, the report of the hearing panel, and the report of the regents review committee, (2) shall decide whether the licensee is guilty or not guilty on each charge, (3) shall decide what penalties, if any, to impose as prescribed in section sixty-five hundred eleven of this article, and (4) shall issue an order to carry out its decisions. Such decisions shall require the affirmative vote of a majority of the members of the board of regents. If the board of regents disagrees with the hearing panel's determination of not guilty, it shall remand the matter to the original panel for reconsideration or to a new panel for a new hearing. The panel's determination of not guilty on reconsideration or a new hearing shall be final. The order shall be served upon the licensee personally or by certified mail to the licensee's last known address and such service shall be effective as of the date of the personal service or five days after mailing by certified mail. The licensee shall deliver to the department the license and registration certificate which has been revoked, annulled, suspended, or surrendered within five days after the effective date of the service of the order. If the license or registration certificate is lost, misplaced or its whereabouts is otherwise unknown, the licensee shall submit an affidavit to that effect, and shall deliver such license or certificate to the department when located.

5. Court review procedures. The decisions of the board of regents may be reviewed pursuant to the proceedings under article seventy-eight of the civil practice law and rules. Such proceedings shall be returnable before the appellate division of the third judicial department, and such decisions shall not be stayed or enjoined expect upon application to such appellate division after notice to the department and to the attorney general and upon a showing that the petitioner has a substantial likelihood of success.

6. The provisions of subdivisions one through four of this section shall not be applicable to proceedings in cases of professional misconduct involving the medical profession.

7. Notwithstanding any other provisions of the law, persons who assist the department as consultants or expert witnesses in the investigation or prosecution of alleged professional misconduct, licensure matters, restoration proceedings, or criminal prosecutions for unauthorized practice, shall not be liable for damages in any civil action or proceeding as a result of such assistance, except upon proof of actual malice. The attorney general shall defend such persons in any such action or proceeding, in accordance with section seventeen of the public officers law.

8. The files of the department relating to the investigation of possible instances of professional misconduct, or the unlawful practice of any profession licensed by the board of regents, or the unlawful use of a professional title or the moral fitness of an applicant for a professional license or permit, shall be confidential and not subject to disclosure at the request of any person, except upon the order of a court in a pending action or proceeding. The provisions of this subdivision shall not apply to documents introduced in evidence at a hearing held pursuant to this chapter and shall not prevent the department from sharing information concerning investigations with other duly authorized public agencies responsible for professional regulation or criminal prosecution.

§6510–a. Proceedings in cases of professional misconduct involving the medical profession

1. Prehearing procedures, hearing procedures and summary action procedures. Prehearing procedures, hearing procedures and summary action procedures in cases of professional misconduct involving the medical profession shall be conducted pursuant to the provisions of Title II-A of article two of the public health law.

2. Regents decision and order. Within sixty days of the transfer of a case of professional misconduct involving the medical profession by the commissioner of health pursuant to section two hundred thirty of the public health law, the board of regents (a) shall consider the transcript, exhibits and other evidence, if any, the findings, conclusions and recommendation of the committee on professional misconduct and the recommendation of the commissioner of health, (b) shall decide whether the licensee is guilty or not guilty on each charge, (c) shall decide what penalties, if any, to impose as prescribed in section sixty-five hundred eleven of this article, and (d) shall issue an order to carry out its decisions. Such decisions shall require the affirmative vote of a majority of the members of the board.

3. Time limitations.

   a. No failure to comply with a provision of this section requiring that a specified action shall be taken within a specified period of time shall affect the validity of the action taken.

   b. The time limitations specified in this section for the completion of specified actions may be extended, upon application of a licensee or his attorney, for good cause shown, upon application made prior to the expiration of such time limitations.

4. Court review procedures. The decisions of the board of regents may be reviewed pursuant to the proceedings under article seventy-eight of the civil practice law and rules. Such proceedings shall be returnable before the appellate division of the third judicial department, and such decisions shall not be stayed or enjoined except upon application to such appellate division after notice to the attorney general.

§6510–b. Temporary surrender of licenses during treatment for drug or alcohol abuse

1. The license and registration of a licensee who may be temporarily incapacitated for the active practice of a profession licensed pursuant to title eight of this chapter, except professionals licensed pursuant to article one hundred thirty-one or article one hundred thirty-one-b thereof, and whose alleged incapacity is the result of a problem of drug or alcohol abuse which has not resulted in harm to a patient or client, may be voluntarily surrendered to the department, which may accept and hold such license during the period of such alleged incapacity or the department may accept the

surrender of such license after agreement to conditions to be met prior to the restoration of the license. The department shall give written notification of such surrender to the licensing authorities of any other state or country in which the licensee is authorized to practice. In addition to the foregoing, the department shall also give written notification of such surrender, for professionals licensed pursuant to articles one hundred thirty-two, one hundred thirty-three, one hundred thirty-five, one hundred thirty-seven, one hundred thirty-nine and one hundred forty-one of this chapter to the commissioner of health or his designee, and where appropriate to each hospital at which the professional has privileges, is affiliated, or is employed. The licensee whose license is so surrendered shall notify all persons who request professional services that he or she has temporarily withdrawn from the practice of the profession. The department may provide for similar notification of patients or clients and of other interested parties, as appropriate under the circumstances of the professional practice and responsibilities of the licensee. The licensure status of such licensee shall be "inactive" and he or she shall not be authorized to practice the profession and shall refrain from practice in this state or in any other state or country. The voluntary surrender shall not be deemed to be an admission of disability or of professional misconduct, and shall not be used as evidence of a violation of subdivision three or four of section sixty-five hundred nine of this chapter, unless the licensee practices while the license is "inactive"; and any such practice shall constitute a violation of subdivision eight of said section. The surrender of a license under this subdivision shall not bar any disciplinary action except action based solely upon the provisions of subdivision three or four of section sixty-five hundred nine of this chapter; and only if no harm to a patient has resulted; and shall not bar any civil or criminal action or proceeding which might be brought without regard to such surrender. A surrendered license shall be restored upon a showing to the satisfaction of the department that the licensee is not incapacitated for the active practice of the profession, provided that the department may, by order of the commissioner, impose reasonable conditions on the licensee, if it determines that because of the nature and extent of the licensee's former incapacity, such conditions are necessary to protect the health, safety and welfare of the public. Prompt written notification of such restoration shall be given to all licensing bodies which were notified of the temporary surrender of the license.

2. There shall be appointed within the department, by the board of regents, a committee on drug and alcohol abuse, which shall advise the board of regents on matters relating to practice by professional licensees with drug or alcohol abuse problems, and which shall administer the provisions of this section. The board of regents shall determine the size, composition, and terms of office of such committee, a majority of the members of which shall recommend to the board of regents such rules as are necessary to carry out the purposes of this section, including but not limited to procedures for the submission of applications for the surrender of a license and for the referral of cases for investigation or prosecution pursuant to section sixty-five hundred ten of this chapter if a licensee fails to comply with the conditions of an approved program of treatment. There shall be an executive secretary appointed by the board of regents to assist the committee. Determinations by the committee relating to licensees shall be made by panels of at least three members of the committee designated by the executive secretary, who shall also designate a member of the state board for the licensee's profession as an ex-officio nonvoting member of each panel.

3. Application for the surrender of a license pursuant to this section shall be submitted to the committee, and shall identify a proposed treatment or rehabilitation program, and shall include a consent to the release of all information concerning the licensee's treatment to the committee. All information concerning an application, other than the fact of the surrender of the license and the participation in the program and the successful completion or failure of or withdrawal from the program, shall be strictly confidential, and may not be released by the committee to any person or body without the consent of the licensee. The immunity from disciplinary action conferred by this section shall be conditioned upon the approval of the treatment or rehabilitation program by the committee and its successful completion by the applicant and the elimination of the incapacity to practice. Approval of a treatment or rehabilitation program by the committee shall not constitute a representation as to the probability of success of the program or any assumption of financial responsibility for its costs.

4. The immunity from disciplinary action conferred by this section may be revoked by the committee upon finding that the licensee has failed to successfully complete the program or that the incapacity to practice has not been eliminated. Such revocation shall be made only after notice and an opportunity to be heard, but no adjudicatory hearing shall be required. The matter shall be referred for appropriate proceedings pursuant to section sixty-five hundred ten of this chapter. The license must be returned unless charges are served pur-

suant to section sixty-five hundred ten within thirty days after the revocation of the approval of the special treatment afforded by this section.

5. The commissioner is authorized to adopt regulations to carry out the purposes of this section, including but not limited to the notice of temporary inactive status to be required in different professions and practice situations and the measures required upon temporary withdrawal from practice.

6. No individual who serves as a member of a committee whose purpose is to confront and refer either to treatment or to the department licensees who are thought to be suffering from alcoholism or drug abuse shall be liable for damages to any person for any action taken by such individual provided such action was taken without malice and within the scope of such individual's function as a member of such committee, and provided further that such committee has been established by and functions under the auspices of an association or society of professionals authorized to practice under this title.

§6511. Penalties for professional misconduct

The penalties which may be imposed by the board of regents on a present or former licensee found guilty of professional misconduct (under the definitions and proceedings prescribed in sections sixty-five hundred nine, sixty-five hundred ten and sixty-five hundred ten-a of this article) are: (1) censure and reprimand, (2) suspension of license, (a) wholly, for a fixed period of time; (b) partially, until the licensee successfully completes a course of retraining in the area to which the suspension applies; (c) wholly, until the licensee successfully completes a course of therapy or treatment prescribed by the regents; (3) revocation of license, (4) annulment of license or registration, (5) limitation on registration or issuance of any further license, (6) a fine not to exceed ten thousand dollars, upon each specification of charges of which the respondent is determined to be guilty, (7) a requirement that a licensee pursue a course of education or training, and (8) a requirement that a licensee perform up to one hundred hours of public service, in a manner and at a time and place as directed by the board. The board of regents may stay such penalties in whole or in part, may place the licensee on probation and may restore a license which has been revoked. Any fine imposed pursuant to this section or pursuant to subdivision two of section sixty-five hundred ten of this article may be sued for and recovered in the name of the people of the state of New York in an action brought by the attorney general. In such action the findings and determination of the board of regents or of the violations committee shall be admissible evidence and shall be conclusive proof of the violation and the penalty assessed.

§6511-a. Probation for professional misconduct involving physicians, physician's assistants and specialists' assistants

The order of the board of regents imposing probation in professional misconduct casesinvolving physicians, physician's assistants and specialists' assistants may include (a) a review of the professional performance of the licensee by randomly selecting office records, patient records and hospital charts, (b) quarterly visits by the licensee to a member of the state board for professional medical conduct or an employee of the office of professional medical conduct, (c) appointing another physician to monitor the licensee's practice, (d) auditing of the licensee's billings for services rendered during probation, (e) requiring the licensee to submit on a random basis to tests for the presence of alcohol or drugs, (f) requiring the licensee to obtain additional training prior to completion of the probation, (g) requiring the licensee to work in a supervised setting, and (h) such additional requiremtns as may be specified by the board of regents pursuant to regulation. The decision and order of the board of regents placing a licensee on probation shall set forth the specific terms and conditions of the probation. The commissioner of health is authorized to monitor physicians, physician's assistants and specialists' assistants who have been placed on probation pursuant to an order of the board of regents. If the board of regents determines a licensee has violated any term or condition of probation, they may impose any addiional penalty authorized pursuant to section sixty-five hundred eleven of this article.

SUBARTICLE 4. UNAUTHORIZED ACTS

§6512. Unauthorized practice a crime

1. Anyone not authorized to practice under this title who practices or offers to practice or holds himself out as being able to practice in any profession in which a license is a prerequisite to the practice of the acts, or who practices any profession as an exempt person during the time when his professional license is suspended, revoked or annulled, or who aids or abets an unlicensed person to practice a profession, or who fraudulently sells, files, furnishes, obtains, or who attempts fraudulently to sell, file, furnish or obtain any diploma, license, record or permit purporting to authorize the practice of a profession, shall be guilty of a class E felony.

2. Anyone who knowingly aids or abets three or more unlicensed persons to practice a profession or employs or holds such unlicensed persons out as being able to practice in any profession in which a license is a prerequisite to the practice of the acts, or who knowingly aids or abets three or more persons to practice any profession as exempt persons during the time when the professional licenses of such persons are suspended, revoked or annulled, shall be guilty of a class E felony.

§6513. Unauthorized use of a professional title a crime

1. Anyone not authorized to use a professional title regulated by this title, and who uses such professional title, shall be guilty of a class A misdemeanor.

2. Anyone who knowingly aids or abets three or more persons not authorized to use a professional title regulated by this title, to use such professional title, or knowingly employs three or more persons not authorized to use a professional title regulated by this title, who use such professional title in the course of such employment, shall be guilty of a class E felony.

§6514. Criminal proceedings

1. All alleged violations of sections sixty-five hundred twelve or sixty-five hundred thirteen of this article shall be reported to the department which shall cause an investigation to be instituted. If the investigation substantiates that violations exist, such violations shall be reported to the attorney general with a request for prosecution.

2. The attorney general shall prosecute such alleged offenses in the name of the state, provided, however, in the event of alleged violations of article one hundred fifty-five of this title occurring in cities with a population of one million or more, a district attorney may prosecute such alleged offenses in the name of the state provided, however, that any district attorney may prosecute such offenses where they are incidental to a criminal prosecution instituted by him under other statutes.

3. All criminal courts having jurisdiction over misdemeanors are hereby empowered to hear, try and determine alleged violations under this title, which constitute misdemeanors, without indictment and to impose applicable punishment of fines or imprisonments or both. It shall be necessary to prove in any prosecution under this title only a single prohibited act or a single holding out without proving a general course of conduct.

4. A proceeding before a committee on professional conduct shall not be deemed to be a criminal proceeding within the meaning of this section.

§6515. Restraint of unlawful acts

Where a violation of this title is alleged to have occurred, the attorney general or, in the event of alleged violations of article one hundred fifty-five of this title occurring in cities having a population of one million or more, the corporation counsel may apply to the supreme court within the judicial district in which such violation is alleged to have occurred for an order enjoining or restraining commission or continuance of the unlawful acts complained of. The court shall have jurisdiction of the proceedings and shall have power to grant such temporary relief or restraining order as it deems just and proper. In any such proceeding it shall be necessary to allege or prove that an adequate remedy at law does not exist or that irreparable damage would result if such order were not granted. The remedy provided in this section shall be in addition to any other remedy provided by law or to the proceedings commended against a licensee under this title.

ARTICLE 135
VETERINARY MEDICINE AND ANIMAL HEALTH TECHNOLOGY

Section 6700. Introduction.
6701. Definition of practice of veterinary medicine.
6702. Practice of veterinary medicine and use of title "veterinarian".
6703. State board for veterinary medicine.
6704. Requirements for a professional license as a veterinarian.
6705. Exempt persons.
6706. Corporate practice.
6707. Limited permits to engage in the practice of veterinary medicine.
6708. Definition of practice of animal health technology.
6709. Practice of animal health technology and use of title "animal health technician".
6710. State committee on animal health technology.
6711. Requirements for a professional license as an animal health technician.
6711a. Limited permits to engage in the practice of animal health technology.
6712. Exempt persons.

§6700. Introduction. This article applies to the profession of veterinary medicine and animal health technology. The general provisions for all professional contained in article one hundred thirty of this title apply to this article.

§6701. Definition of practice of veterinary medicine. The practice of the profession of veterinary medicine is defined as diagnosing, treating, operating, or prescribing for any animal disease, pain, injury, deformity or physical condition. "Animal" includes every living creature except a human being.

§6702. Practice of veterinary medicine and use of title "veterinarian".

1. Only a person licensed or exempt under this article shall practice veterinary medicine or use the title "veterinarian".

2. A licensed veterinarian or a professional service corporation organized for the practice of veterinary medicine may employ animal health technicians to assist them in the practice of their profession in such capacities as are prescribed by law and as from time to time may be set by the commissioner or the state board of veterinary medicine. A veterinarian or professional service corporation may not emply animal health technicians in a ratio exceeding three technicians per supervising licensed veteriarian. Nothing in this section shall be construed as prohibiting a veterinarian from employing unlicensed lay persons for performance of non-technical duties.

§6703. State board for veterinary medicine. A state board for veterinary medicine shall be appointed by the board of regents on recommendation of the commissioner for the purpose of assisting the board of regents and the department on matters of professional licensing and professional conduct in accordance with section sixty-five hundred eight of this title. The board shall be composed of not less than seven veterinarians licensed in the state. An executive secretary to the board shall be appointed by the board of regents on recommendation of the commissioner. The state board shall consult with and accept the assistance of the state committee of animal health technicians in areas relating to the qualifications, employment or scope of practice of animal health technicians or any other areas which it may deem advisable.

§6704. Requirements for a professional license as a veterinarian. To qualify for a license as a veterinarian, an applicant shall fulfill the following requirements:

(1) Application: file an application with the department;

(2) Education: have received an education, including a doctoral degree in veterinary medicine, in accordance with the commissioner's regulations;

(3) Experience: have experience satisfactory to the board and in accordance with the commissioner's regulations;

FORM 1

VETERINARY MEDICINE

The University of the State of New York
THE STATE EDUCATION DEPARTMENT
Division of Professional Licensing Services
Cultural Education Center
Albany, New York 12230

APPLICATION FOR LICENSE AND FIRST REGISTRATION

DEPARTMENT USE ONLY

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☐

N.Y.S. License Number

1. **Social Security Number** ___ - __ - ____
2. **First 3 letters of Last Name** ___
3. **BIRTH DATE** mo. day yr.

4. PRINT FULL NAME EXACTLY AS YOU WISH IT TO APPEAR ON YOUR LICENSE, IF DETERMINED ELIGIBLE. (IMPORTANT: A request that contains only initials and the surname cannot be honored.)

Last
First
Middle

5. ADDRESS

Care of
Misc. (Bldg. & Apt., etc.)
Street
City
State
Zip Code

6. TELEPHONE

At home area code - number
At work area code - number

The above address is: ☐ Permanent address of record. ☐ Temporary mailing address.

7. CITIZENSHIP: ☐ United States ☐ Alien lawfully admitted for permanent residence in the United States.
Citizen of ____________________

8. Have you previously applied for New York State licensure as a Veterinarian? ☐ Yes ☐ No

9. Name as it appears on diploma or other credentials: ____________________

10. Have you ever been convicted of a crime (felony or misdemeanor) in any state or country? ☐ Yes ☐ No

11. Have you ever been charged with a crime (felony or misdemeanor), in any state or country, the disposition of which was other than by acquittal or dismissal? ☐ Yes ☐ No

12. Have you ever surrendered your license or been found guilty of professional misconduct, unprofessional conduct, incompetence or negligence in any state or country? ☐ Yes ☐ No

13. Are charges pending against you for professional misconduct, unprofessional conduct, incompetence or negligence in any state or country? ☐ Yes ☐ No

- If the answer to questions 9-12 is "Yes," submit a letter giving complete explanation, include copies of any court records, and if you possess one, a copy of the "Certificate of Relief from Disabilities" or your "Certification of Good Conduct."

14. I WISH TO BE LICENSED IN NEW YORK STATE BY: (Please check one item of the following.)

☐ Admission to the full licensing examination.
Date of examination requested (Month and Year) ____________________
Requested exam center: ☐ New York City Area ☐ Syracuse Area (Practical exam is offered in Ithaca ONLY)

☐ Acceptance of National Board Examination outside New York State and admission to the Practical Examination.
Give dates and locations of all examinations taken: ____________________

Candidates electing to use scores obtained on the National Board Examinations in other States, must personally request that the Interstate Reporting Service forward their scores to the Division of Professional Licensing Services, Cultural Education Center, Albany, New York 12230.

November 1988

• COMPLETE OTHER SIDE •

15. In the spaces below, give an accurate record of your educational preparation.

SCHOOLS ATTENDED-Location Write names of schools in original language and translate.	NUMBER OF YEARS ATTENDED	ATTENDANCE Entrance Class	Date	Leaving Class Completed	Date	Diploma or degree obtained Quote titles in original language and translate.
Elementary or Primary School						(Proof of completion need not be submitted)
Secondary or High School						(Proof of completion need not be submitted)
Post Secondary Pre-Professional (Exclusive of Veterinary School)						Candidates using Form 2A need not verify preprofessional training. Candidates using Form 2N must arrange that verification of preprofessional training be submitted directly from the school.
Professional Education (List all Schools Attended)						(See Form 2A or 2N for verification requirements)

16. If Clinical Training was completed in a country other than where your professional school is located, give the dates and location of those clerkships.

Inclusive Clerkship Dates	Clinical Area	Name of Veterinary Facility and Address	Veterinary School for which taken/Address

AFFIDAVIT

I hereby certify that I have read the statutory provisions, Rules of the Board of Regents and Regulations of the Commissioner of Education distributed to me by the State Education Department.

Under penalties of perjury, I declare and affirm that the statements made in the application, including accompanying statements and transcripts are true, complete and correct. I understand that any false or misleading information in, or in connection with my application may be cause for denial or loss of licensure.

• DO NOT STAPLE •

IN THIS SPACE
SECURELY ATTACH
PHOTOGRAPH TAKEN
WITHIN PAST YEAR

Write signature on light portion of photograph, not across features.

Signature of Applicant

Date

Date of Photograph

FORM 1

VETERINARY MEDICINE

The University of the State of New York
THE STATE EDUCATION DEPARTMENT
Division of Professional Licensing Services
Cultural Education Center
Albany, New York 12230

APPLICATION FOR LICENSE AND FIRST REGISTRATION

DEPARTMENT USE ONLY

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☐

N.Y.S. License Number

1. Social Security Number

2. First 3 letters of Last Name

3. BIRTH DATE mo. day yr.

4. PRINT FULL NAME EXACTLY AS YOU WISH IT TO APPEAR ON YOUR LICENSE, IF DETERMINED ELIGIBLE. (IMPORTANT: A request that contains only initials and the surname cannot be honored.)

Last

First

Middle

5. ADDRESS

Care of

Misc. (Bldg. & Apt., etc.)

Street

City

State

Zip Code

6. TELEPHONE

At home area code number

At work area code number

The above address is: ☐ Permanent address of record. ☐ Temporary mailing address.

7. CITIZENSHIP: ☐ United States ☐ Alien lawfully admitted for permanent residence in the United States. Citizen of __________

8. Have you previously applied for New York State licensure as a Veterinarian? ☐ Yes ☐ No

9. Name as it appears on diploma or other credentials: __________

10. Have you ever been convicted of a crime (felony or misdemeanor) in any state or country? ☐ Yes ☐ No

11. Have you ever been charged with a crime (felony or misdemeanor), in any state or country, the disposition of which was other than by acquittal or dismissal? ☐ Yes ☐ No

12. Have you ever surrendered your license or been found guilty of professional misconduct, unprofessional conduct, incompetence or negligence in any state or country? ☐ Yes ☐ No

13. Are charges pending against you for professional misconduct, unprofessional conduct, incompetence or negligence in any state or country? ☐ Yes ☐ No

- If the answer to questions 9-12 is "Yes," submit a letter giving complete explanation, include copies of any court records, and if you possess one, a copy of the "Certificate of Relief from Disabilities" or your "Certification of Good Conduct."

14. I WISH TO BE LICENSED IN NEW YORK STATE BY: (Please check one item of the following.)

☐ Admission to the full licensing examination.
Date of examination requested (Month and Year) __________
Requested exam center: ☐ New York City Area ☐ Syracuse Area (Practical exam is offered in Ithaca ONLY)

☐ Acceptance of National Board Examination outside New York State and admission to the Practical Examination.
Give dates and locations of all examinations taken: __________

Candidates electing to use scores obtained on the National Board Examinations in other States, must personally request that the Interstate Reporting Service forward their scores to the Division of Professional Licensing Services, Cultural Education Center, Albany, New York 12230.

November 1988

• COMPLETE OTHER SIDE •

15. In the spaces below, give an accurate record of your educational preparation.

SCHOOLS ATTENDED-Location Write names of schools in original language and translate.	NUMBER OF YEARS ATTENDED	ATTENDANCE				Diploma or degree obtained Quote titles in original language and translate.
		Entrance		Leaving		
		Class	Date	Class Completed	Date	
Elementary or Primary School						(Proof of completion need not be submitted)
Secondary or High School						(Proof of completion need not be submitted)
Post Secondary Pre-Professional (Exclusive of Veterinary School)						Candidates using Form 2A need not verify preprofessional training. Candidates using Form 2N must arrange that verification of preprofessional training be submitted directly from the school.
Professional Education (List all Schools Attended)						(See Form 2A or 2N for verification requirements)

16. If Clinical Training was completed in a country other than where your professional school is located, give the dates and location of those clerkships.

Inclusive Clerkship Dates	Clinical Area	Name of Veterinary Facility and Address	Veterinary School for which taken/Address

AFFIDAVIT

I hereby certify that I have read the statutory provisions, Rules of the Board of Regents and Regulations of the Commissioner of Education distributed to me by the State Education Department.

Under penalties of perjury, I declare and affirm that the statements made in the application, including accompanying statements and transcripts are true, complete and correct. I understand that any false or misleading information in, or in connection with my application may be cause for denial or loss of licensure.

• DO NOT STAPLE •

IN THIS SPACE
SECURELY ATTACH
PHOTOGRAPH TAKEN
WITHIN PAST YEAR

Write signature on light portion of photograph, not across features.

Signature of Applicant

Date

Date of Photograph

FORM 1D

VETERINARY MEDICINE

The University of the State of New York
THE STATE EDUCATION DEPARTMENT
Office of the Professions
Division of Professional Licensing Services

CANDIDATE DATA RECORD GENDER AND ETHNICITY

ALL CANDIDATES ARE REQUESTED TO COMPLETE THIS FORM

The New York State Board of Regents and the State Education Department are committed to equal opportunity and racial justice. To achieve these goals, legislation has been enacted which calls for specific efforts in eradicating the present effects of past discrimination. The Regents and the State Education Department endorse a coordinated and comprehensive effort involving the sustained efforts of the educational system, professional boards, professional associations and societies, government, industry, parent groups, and individual professionals. In pursuit of those efforts, the Legislature has authorized and required the Commissioner of Education to collect and analyze data concerning representation in the licensed professions.

The ethnic and gender data you provide will be used only for statistical, research, and program evaluation purposes pertaining to the study of representation in the licensed professions. It will not be made part of your licensure file and will not be released to anyone. While the provision of this information is voluntary on your part, our statutory responsibilities contemplate the collection of reliable information and we therefore encourage you to participate.

If you are interested in learning more about or participating in state and local minority access projects you may contact the Executive Secretary for the State Board of your profession.

INSTRUCTIONS FOR COMPLETING AND SUBMITTING THIS FORM:

1. **Complete Items 1-5 by printing all information clearly in the boxes provided.**
2. **Complete Items 6 & 7 by placing an (X) in the appropriate box.**
3. **Return this form to: Division of Professional Licensing Services, Veterinary Medicine Unit, Cultural Education Center, Albany, New York 12230.**

1. **Social Security Number** ___-__-____

2. **First 3 letters of Last Name**

3. **BIRTH DATE** **mo. day yr.**

4. PRINT FULL NAME AS IT APPEARS ON YOUR APPLICATION.

Last
First
Middle

5. ADDRESS

Misc. (Bldg. & Apt., etc.)
Street
City
State
Zip Code

6. GENDER ☐ Male (M) ☐ Female (F)

7. ETHNICITY
☐ American Indian or Alaskan Native (I)
☐ Asian or Pacific Islander (A)
☐ Black {not Hispanic} (B)
☐ Hispanic (H)
☐ Caucasian/White {not Hispanic} (W)

November 1988

FORM 2A

VETERINARY MEDICINE

The University of the State of New York
THE STATE EDUCATION DEPARTMENT
Division of Professional Licensing Services

Graduates of AVMA Accredited Programs must complete this form.

CERTIFICATION OF PROFESSIONAL EDUCATION: AMERICAN VETERINARY MEDICAL ASSOCIATION ACCREDITED PROGRAMS, SEE SCHOOL LISTING

CANDIDATE INSTRUCTION

1. **Complete Section 1. Enter your name as it appears on your application (Form 1).**
2. **Send this form to the professional school you attended. See "Licensure Requirements" for additional instruction. Be sure to include any fee required.**
3. **Certification is not acceptable unless dated after graduation.**

SECTION I: CANDIDATE INFORMATION

1. ☐☐☐–☐☐–☐☐☐☐ **Social Security Number**

2. ☐☐☐ **First 3 letters of Last Name**

3. **BIRTH DATE** ☐☐ ☐☐ ☐☐ **mo. day yr.**

4. PRINT FULL NAME EXACTLY AS YOU WISH IT TO APPEAR ON YOUR LICENSE, IF DETERMINED ELIGIBLE. (IMPORTANT: A request that contains only initials and the surname cannot be honored.)

Last
First
Middle

5. ADDRESS
Misc. (Bldg. & Apt., etc.)
Street
City
State
Zip Code

6. Basis of licensure sought: ☐ NYS Exam - Written & Practical ☐ National Board Outside NYS & NYS Practical ☐ Endorsement & NYS Practical

7. Print name under which degree or diploma was awarded: ______________________ (Name)

8. Professional School Attended: ______________________ (Name)

Address: ______________________ Date degree was awarded: ____________

November 1988

• CERTIFICATION BY PROFESSIONAL SCHOOL OFFICIAL •
IS TO BE MADE ON REVERSE SIDE

SECTION II: CERTIFICATION OF PROFESSIONAL EDUCATION

INSTRUCTION TO SCHOOL: Please complete this section, sign the certifying statement, and return the form directly to the Division of Professional Licensing Services. This form will not be accepted if returned by the candidate.

CERTIFICATION BY N.Y.S. REGISTERED OR AVMA ACCREDITED VETERINARY MEDICINE PROGRAM

Preprofessional Education:

1. Satisfactorily completed, prior to matriculation in professional school, not less than 60 semester hours of preprofessional post secondary education as follows:

(Print Name of Institution)

(Dates of Attendance) (Degree Granted)

Professional Education:

1. Was admitted to (Print Name of Veterinary Medicine School)

on (Month) (Day) (Year) and on (Month) (Day) (Year)

satisfactorily completed the program and was awarded the degree of (Print Name of Degree Awarded)

- **If the applicant was credited with advanced standing based on prior academic work, give institution name and dates of attendance and provide supporting documentation as follows:**

Name of Institution:

Dates of Attendance:

ATTACH THE FOLLOWING TO THIS FORM:

1. **Official transcript of studies at your institution.**
2. **Copies of documentation in your file to support the granting of transfer credit.**

I certify that the information shown above is true and correct, according to the records of this office.

Signature

Name and Title (Type or Print)

(COLLEGE SEAL)

Medical School

Date

Certification is not acceptable unless dated after graduation

- **RETURN TO:** Division of Professional Licensing Services, Veterinary Medicine Unit, Cultural Education Center, Albany, New York 12230.

FORM 2N
VETERINARY MEDICINE

The University of the State of New York
THE STATE EDUCATION DEPARTMENT
Division of Professional Licensing Services

Graduates of programs neither N.Y.S. registered nor accredited by American Veterinary Medical Association must complete this form.

CERTIFICATION OF EDUCATION BY SCHOOL OFFICIAL

CANDIDATE INSTRUCTION

1. **Complete Section 1. Enter your name as it appears on your application (Form 1).**
2. **Send this form to the professional school you attended. Be sure to include any fee required.**

SECTION I: CANDIDATE INFORMATION

1. ☐☐☐ – ☐☐ – ☐☐☐☐ Social Security Number

2. ☐☐☐ First 3 letters of Last Name

3. BIRTH DATE ☐☐ ☐☐ ☐☐ mo. day yr.

4. PRINT FULL NAME EXACTLY AS YOU WISH IT TO APPEAR ON YOUR LICENSE, IF DETERMINED ELIGIBLE. (IMPORTANT: A request that contains only initials and the surname cannot be honored.)

Last ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

First ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

Middle ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

5. ADDRESS Misc. (Bldg. & Apt., etc.) ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

Street ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

City ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

State ☐☐☐☐☐☐☐☐☐☐☐☐☐☐ Zip Code ☐☐☐☐☐

6. Print name under which diploma was awarded: ______________________ (Name)

7. Secondary and/or preprofessional school attended: ______________________ (Name)
(preceding professional school)

8. Professional School Attended: ______________________ (Name)

Address: ______________________ Date diploma was awarded: __________

9. Name of Diploma: ______________________

• CERTIFICATION BY PROFESSIONAL SCHOOL OFFICIAL •
IS TO BE MADE ON REVERSE SIDE

November 1988

SECTION II: CERTIFICATION OF PROFESSIONAL EDUCATION

INSTRUCTION TO SCHOOL: Please complete this section of the licensure application form and sign the certifying statement, attach a transcript and send directly to the Division of Professional Licensing Services. This form will not be accepted if returned by the candidate.

Name of candidate: ______________________________
(See Number 6 Reverse Side)

Professional School:

a. Name: ______________________________

b. Address: ______________________________
(Street) (City) (State) (Country)

---

1. Date of Candidate's entrance, date of completion of studies or withdrawal from the school:

   Entrance Date: ______________ Completion/withdrawal Date: ______________

2. Degree/Diploma conferred: ______________ Date of conferral: ______________

3. Attach transcript, marksheets, or other record showing courses studied by year and passed (with grades if available) of all courses taken at the school.

4. List any courses convalidated or accepted for transfer credit by your school. Give the basis on which these subjects were convalidated and the name of the institution from which credit was transferred.

5. Identify any studies for your school taken outside of the country including required clinical experience. Give the inclusive dates, name and location of school or agency, and area of study for each clinical rotation.

I certify that the information shown above is true and correct, according to the records of this office.

Signature ______________________________

Name and Title ______________________________
(Type or Print)

(SEAL)

School ______________________________

Date ______________________________

• **RETURN TO:** Division of Professional Licensing Services, Veterinary Medicine Unit, Cultural Education Center, Albany, New York 12230, USA.

FORM 2CT
VETERINARY MEDICINE

The University of the State of New York
THE STATE EDUCATION DEPARTMENT
Division of Professional Licensing Services

CERTIFICATION OF CLINICAL TRAINING

GRADUATES WHO COMPLETED REQUIRED CLINICAL EXPERIENCE FOR VETERINARY DEGREE IN A COUNTRY OTHER THAN WHERE VETERINARY SCHOOL IS LOCATED MUST COMPLETE THIS FORM.

CANDIDATE INSTRUCTIONS

1. Complete Section I. Enter your name as it appears on your application (Form 1).
2. If you completed clinical training in a country other than where your veterinary school is located, send this form to the veterinary hospital/clinic or school in which you completed your training.
3. One form must be submitted to verify each experience. You may make additional copies of this form if needed.

SECTION I: CANDIDATE INFORMATION

1. ☐☐☐–☐☐–☐☐☐☐ **Social Security Number**

2. ☐☐☐ **First 3 letters of Last Name**

3. **BIRTH DATE** ☐☐☐☐☐☐ **mo. day yr.**

4. PRINT FULL NAME EXACTLY AS YOU WISH IT TO APPEAR ON YOUR LICENSE, IF DETERMINED ELIGIBLE. (IMPORTANT: A request that contains only initials and the surname cannot be honored.)

Last ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐
First ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐
Middle ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

5. ADDRESS

Care of ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐
Misc. (Bldg. & Apt., etc.) ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐
Street ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐
City ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐
State ☐☐ Zip Code ☐☐☐☐☐

SECTION II: CERTIFICATION OF CLINICAL TRAINING

This is to certify that ______________________________ (Student's Name), as a student

of ______________________________ (Veterinary School), participated in a clinical training

program offered by ______________________________ (Hospital/Clinic Name) from __________ (Date) 19 ______

through __________ (Date) 19 ______ in the clinical area of ______________________________ (Clinical Area)

and that the above named student successfully completed this clinical experience of __________ weeks on __________ (Date).

November 1988

• CONTINUED ON OTHER SIDE •

This hospital/clinic (check all that apply):

_______ is formally affiliated with the student's veterinary school

_______ is formally affiliated with an AVMA approved veterinary school

_______ other (explain)

____

____

I served as (check one):

_______ director of training program

_______ individual instructor or supervisor for above named student

_______ neither (please state your current capacity)

This training conforms to provisions of statute and regulations in _______________ (State) at the time training was completed.

(Attach more information if needed to explain clinical training)

I certify that the information provided is true and correct, according to our records.

Signature: ______________________________

Name and Title: ______________________________ (Type or Print)

____

(SEAL)

Address: ______________________________

____

____

Date: ______________________________

- **RETURN TO:** Division of Professional Licensing Services, Veterinary Medicine Unit, Cultural Education Center, Albany, New York 12230.

FORM 1

ANIMAL HEALTH TECHNOLOGY

The University of the State of New York
THE STATE EDUCATION DEPARTMENT
Division of Professional Licensing Services
Cultural Education Center
Albany, New York 12230

DEPARTMENT USE ONLY

7 6

☐ 1 4 5 ☐ L X

☐ ☐

☐

N.Y.S. License Number

APPLICATION FOR LICENSE AND FIRST REGISTRATION

1. **Social Security Number**

2. **First 3 letters of Last Name**

3. **BIRTH DATE** **mo. day yr.**

4. PRINT FULL NAME EXACTLY AS YOU WISH IT TO APPEAR ON YOUR LICENSE, IF DETERMINED ELIGIBLE. (IMPORTANT: A request that contains only initials and the surname cannot be honored.)

Last

First

Middle

5. ADDRESS

Care of

Misc. (Bldg. & Apt., etc.)

Street

City

State Zip Code

6. TELEPHONE

At home area code number

At work area code number

The above address is: ☐ Permanent address of record. ☐ Temporary mailing address.

7. CITIZENSHIP: ☐ United States ☐ Alien lawfully admitted for permanent residence in the United States.
Citizen of ____________________

8. Have you previously applied for New York State licensure as an Animal Technician? ☐ Yes ☐ No

9. Have you ever been convicted of a crime (felony or misdemeanor) in any state or country? ☐ Yes ☐ No

10. Have you ever been charged with a crime (felony or misdemeanor), in any state or country, the disposition of which was other than by acquittal or dismissal? ☐ Yes ☐ No

11. Have you ever surrendered your license or been found guilty of professional misconduct, unprofessional conduct, incompetence or negligence in any state or country? ☐ Yes ☐ No

12. Are charges pending against you for professional misconduct, unprofessional conduct, incompetence or negligence in any state or country? ☐ Yes ☐ No

- If the answer to questions 9-12 is "Yes," submit a letter giving complete explanation, include copies of any court records, and if you possess one, a copy of the "Certificate of Relief from Disabilities" or your "Certification of Good Conduct."

13. Examination center preferred: ☐ New York City Area ☐ Syracuse Area ☐ Buffalo Area ☐ Albany Area

November 1988

• COMPLETE OTHER SIDE •

14. In the spaces below, give an accurate record of your educational preparation.

Name of Schools Attended and Locations	NUMBER OF YEARS ATTENDED	ATTENDANCE			Diploma or degree obtained (If school is located outside the United States, attach a copy of all transcripts, degrees, and diplomas).
		Class Completed	Entrance Date	Leaving Date	
Elementary or Primary School					
High School or Secondary School					
Postsecondary School(s) including Animal Health Technician programs					
Special Professional Qualifications (List any certificates or attainments with specific dates.)					

AFFIDAVIT

I hereby certify that I have read the statutory provisions, Rules of the Board of Regents and Regulations of the Commissioner of Education distributed to me by the State Education Department.

Under penalties of perjury, I declare and affirm that the statements made in the application, including accompanying statements and transcripts are true, complete and correct. I understand that any false or misleading information in, or in connection with my application may be cause for denial or loss of licensure.

• DO NOT STAPLE •

IN THIS SPACE SECURELY ATTACH PHOTOGRAPH TAKEN WITHIN PAST YEAR

Write signature on light portion of photograph, not across features.

Signature of Applicant

Date

Date of Photograph

FORM 1

ANIMAL HEALTH TECHNOLOGY

The University of the State of New York
THE STATE EDUCATION DEPARTMENT
Division of Professional Licensing Services
Cultural Education Center
Albany, New York 12230

DEPARTMENT USE ONLY

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☐ 1 4 5 ☐ L X
☐ ☐
☐

N.Y.S. License Number

APPLICATION FOR LICENSE AND FIRST REGISTRATION

1. ☐☐☐–☐☐–☐☐☐☐ **Social Security Number**

2. ☐☐☐ **First 3 letters of Last Name**

3. **BIRTH DATE** ☐☐☐☐☐☐ **mo. day yr.**

4. PRINT FULL NAME EXACTLY AS YOU WISH IT TO APPEAR ON YOUR LICENSE, IF DETERMINED ELIGIBLE. (IMPORTANT: A request that contains only initials and the surname cannot be honored.)

Last
First
Middle

5. ADDRESS

Care of
Misc. (Bldg. & Apt., etc.)
Street
City
State
Zip Code

6. TELEPHONE

At home ☐☐☐–☐☐☐☐☐☐☐ area code number
At work ☐☐☐–☐☐☐☐☐☐☐ area code number

The above address is: ☐ Permanent address of record. ☐ Temporary mailing address.

7. CITIZENSHIP: ☐ United States ☐ Alien lawfully admitted for permanent residence in the United States. Citizen of ____________________

8. Have you previously applied for New York State licensure as an Animal Technician?	☐ Yes	☐ No
9. Have you ever been convicted of a crime (felony or misdemeanor) in any state or country?	☐ Yes	☐ No
10. Have you ever been charged with a crime (felony or misdemeanor), in any state or country, the disposition of which was other than by acquittal or dismissal?	☐ Yes	☐ No
11. Have you ever surrendered your license or been found guilty of professional misconduct, unprofessional conduct, incompetence or negligence in any state or country?	☐ Yes	☐ No
12. Are charges pending against you for professional misconduct, unprofessional conduct, incompetence or negligence in any state or country?	☐ Yes	☐ No

- If the answer to questions 9-12 is "Yes," submit a letter giving complete explanation, include copies of any court records, and if you possess one, a copy of the "Certificate of Relief from Disabilities" or your "Certification of Good Conduct."

13. Examination center preferred: ☐ New York City Area ☐ Syracuse Area ☐ Buffalo Area ☐ Albany Area

November 1988

• COMPLETE OTHER SIDE •

14. In the spaces below, give an accurate record of your educational preparation.

Name of Schools Attended and Locations	NUMBER OF YEARS ATTENDED	ATTENDANCE			Diploma or degree obtained (If school is located outside the United States, attach a copy of all transcripts, degrees, and diplomas).
		Class Completed	Entrance Date	Leaving Date	
Elementary or Primary School					
High School or Secondary School					
Postsecondary School(s) including Animal Health Technician programs					
Special Professional Qualifications (List any certificates or attainments with specific dates.)					

AFFIDAVIT

I hereby certify that I have read the statutory provisions, Rules of the Board of Regents and Regulations of the Commissioner of Education distributed to me by the State Education Department.

Under penalties of perjury, I declare and affirm that the statements made in the application, including accompanying statements and transcripts are true, complete and correct. I understand that any false or misleading information in, or in connection with my application may be cause for denial or loss of licensure.

• DO NOT STAPLE •

IN THIS SPACE SECURELY ATTACH PHOTOGRAPH TAKEN WITHIN PAST YEAR

Write signature on light portion of photograph, not across features.

Signature of Applicant ____________________

Date ____________________

Date of Photograph ____________________

FORM 1D

ANIMAL HEALTH TECHNOLOGY

The University of the State of New York
THE STATE EDUCATION DEPARTMENT
Office of the Professions
Division of Professional Licensing Services

CANDIDATE DATA RECORD GENDER AND ETHNICITY

ALL CANDIDATES ARE REQUESTED TO COMPLETE THIS FORM

The New York State Board of Regents and the State Education Department are committed to equal opportunity and racial justice. To achieve these goals, legislation has been enacted which calls for specific efforts in eradicating the present effects of past discrimination. The Regents and the State Education Department endorse a coordinated and comprehensive effort involving the sustained efforts of the educational system, professional boards, professional associations and societies, government, industry, parent groups, and individual professionals. In pursuit of those efforts, the Legislature has authorized and required the Commissioner of Education to collect and analyze data concerning representation in the licensed professions.

The ethnic and gender data you provide will be used only for statistical, research, and program evaluation purposes pertaining to the study of representation in the licensed professions. It will not be made part of your licensure file and will not be released to anyone. While the provision of this information is voluntary on your part, our statutory responsibilities contemplate the collection of reliable information and we therefore encourage you to participate.

If you are interested in learning more about or participating in state and local minority access projects you may contact the Executive Secretary for the State Board of your profession.

INSTRUCTIONS FOR COMPLETING AND SUBMITTING THIS FORM:

1. **Complete Items 1-5 by printing all information clearly in the boxes provided.**
2. **Complete Items 6 & 7 by placing an (X) in the appropriate box.**
3. **Return this form to: Division of Professional Licensing Services, Animal Health Technology Unit, Cultural Education Center, Albany, New York 12230.**

1. ☐☐☐ – ☐☐ – ☐☐☐☐ **Social Security Number**

2. ☐☐☐ **First 3 letters of Last Name**

3. **BIRTH DATE** ☐☐ ☐☐ ☐☐ **mo. day yr.**

4. PRINT FULL NAME AS IT APPEARS ON YOUR APPLICATION.

Last

First

Middle

5. ADDRESS

Misc. (Bldg. & Apt., etc.)

Street

City

State

Zip Code

6. GENDER ☐ Male (M) ☐ Female (F)

7. ETHNICITY
☐ American Indian or Alaskan Native (I)
☐ Asian or Pacific Islander (A)
☐ Black (not Hispanic) (B)
☐ Hispanic (H)
☐ Caucasian/White (not Hispanic) (W)

November 1988

FORM 2A

ANIMAL HEALTH TECHNOLOGY

The University of the State of New York
THE STATE EDUCATION DEPARTMENT
Division of Professional Licensing Services

CERTIFICATE OF PROFESSIONAL PROGRAM

CERTIFICATION OF PROFESSIONAL EDUCATION: PROGRAMS ACCREDITED BY THE AMERICAN VETERINARY MEDICAL ASSOCIATION, COMMITTEE ON ANIMAL HEALTH TECHNICIAN ACTIVITIES AND TRAINING

CANDIDATE INSTRUCTION

1. Complete Section 1. Enter your name as it appears on your application (Form 1).
2. Send this form to the professional school you attended. See "Licensure Requirements" for additional instructions. Be sure to include any fee required.
3. Certification is not acceptable unless dated after graduation. This form should be used only if your Professional School offers an accredited curriculum in Animal Health Technology.

SECTION I: CANDIDATE INFORMATION

1. ☐☐☐ – ☐☐ – ☐☐☐☐ Social Security Number
2. ☐☐☐ First 3 letters of Last Name
3. BIRTH DATE ☐☐ ☐☐ ☐☐ mo. day yr.
4. PRINT FULL NAME EXACTLY AS YOU WISH IT TO APPEAR ON YOUR LICENSE, IF DETERMINED ELIGIBLE. (IMPORTANT: A request that contains only initials and the surname cannot be honored.)

Last

First

Middle

5. ADDRESS

Misc. (Bldg. & Apt., etc.)

Street

City

State

Zip Code

6. Print name under which degree or diploma was awarded: ____________________

7. Professional School Attended: ____________________

Address: ____________________ Date degree was awarded: ____________________

• CERTIFICATION BY PROFESSIONAL SCHOOL OFFICIAL •
IS TO BE MADE ON REVERSE SIDE

November 1988

SECTION II: CERTIFICATION OF AWARD OF DIPLOMA IN ANIMAL HEALTH TECHNOLOGY

INSTRUCTION TO SCHOOL: Please complete this form and sign the certifying statement, attach an official transcript and send directly to the Division of Professional Licensing Services. This form will not be accepted if returned by the candidate.

This is to certify that ______________________________
(Give name exactly as it appears on original degree or diploma granted)

1. Has satisfactorily completed a program accredited by the American Veterinary Medical Association for training of animal health technicians. ☐ Yes ☐ No

2. Dates of Attendance: ______________ to ______________

3. Degree or diploma: ______________ Date Awarded: ______________

4. Specialization, if any: ______________________________

Comments: ______________________________

I hereby certify that to the best of my knowledge and belief the foregoing is a true statement of the record of the individual named on this form.

(COLLEGE SEAL)

Signature ______________

Official position ______________

Institution ______________

Date ______________

• **RETURN TO:** Division of Professional Licensing Services, Animal Health Technology Unit, Cultural Education Center, Albany, New York 12230.

FORM 2A

ANIMAL HEALTH TECHNOLOGY

The University of the State of New York
THE STATE EDUCATION DEPARTMENT
Division of Professional Licensing Services

CERTIFICATE OF PROFESSIONAL PROGRAM

CERTIFICATION OF PROFESSIONAL EDUCATION: PROGRAMS ACCREDITED BY THE AMERICAN VETERINARY MEDICAL ASSOCIATION, COMMITTEE ON ANIMAL HEALTH TECHNICIAN ACTIVITIES AND TRAINING

CANDIDATE INSTRUCTION

1. **Complete Section 1. Enter your name as it appears on your application (Form 1).**
2. **Send this form to the professional school you attended. See "Licensure Requirements" for additional instructions. Be sure to include any fee required.**
3. **Certification is not acceptable unless dated after graduation. This form should be used only if your Professional School offers an accredited curriculum in Animal Health Technology.**

SECTION I: CANDIDATE INFORMATION

1. ___ – ___ – ___ **Social Security Number**

2. **First 3 letters of Last Name**

3. **BIRTH DATE** **mo. day yr.**

4. PRINT FULL NAME EXACTLY AS YOU WISH IT TO APPEAR ON YOUR LICENSE, IF DETERMINED ELIGIBLE. (IMPORTANT: A request that contains only initials and the surname cannot be honored.)

Last

First

Middle

5. ADDRESS

Misc. (Bldg. & Apt., etc.)

Street

City

State

Zip Code

6. Print name under which degree or diploma was awarded: ______________________________

7. Professional School Attended: ______________________________

Address: ______________________________ Date degree was awarded: ______________

November 1988

• CERTIFICATION BY PROFESSIONAL SCHOOL OFFICIAL •
IS TO BE MADE ON REVERSE SIDE

SECTION II: CERTIFICATION OF AWARD OF DIPLOMA IN ANIMAL HEALTH TECHNOLOGY

INSTRUCTION TO SCHOOL: Please complete this form and sign the certifying statement, attach an official transcript and send directly to the Division of Professional Licensing Services. This form will not be accepted if returned by the candidate.

This is to certify that ______________________________
(Give name exactly as it appears on original degree or diploma granted)

1. Has satisfactorily completed a program accredited by the American Veterinary Medical Association for training of animal health technicians. ☐ Yes ☐ No

2. Dates of Attendance: ____________ to ____________

3. Degree or diploma: ____________ Date Awarded: ____________

4. Specialization, if any: ______________________________

____

Comments: ______________________________

____

I hereby certify that to the best of my knowledge and belief the foregoing is a true statement of the record of the individual named on this form.

Signature ____________

Official position ____________

Institution ____________

Date ____________

(COLLEGE SEAL)

• **RETURN TO:** Division of Professional Licensing Services, Animal Health Technology Unit, Cultural Education Center, Albany, New York 12230.

FORM 2N

ANIMAL HEALTH TECHNOLOGY

The University of the State of New York
THE STATE EDUCATION DEPARTMENT
Division of Professional Licensing Services

Graduates of programs neither N.Y.S. registered nor accredited by American Veterinary Medical Association must complete this form.

CERTIFICATION OF PROFESSIONAL EDUCATION: NON REGISTERED OR ACCREDITED PROGRAMS

CANDIDATE INSTRUCTION

1. **Complete Section 1. Enter your name as it appears on your application (Form 1).**
2. **Send this form to the professional school you attended. Be sure to include any fee required.**

SECTION I: CANDIDATE INFORMATION

1. ☐☐☐–☐☐–☐☐☐☐ **Social Security Number**

2. ☐☐☐ **First 3 letters of Last Name**

3. **BIRTH DATE** ☐☐☐☐☐☐ **mo. day yr.**

4. PRINT FULL NAME EXACTLY AS YOU WISH IT TO APPEAR ON YOUR LICENSE, IF DETERMINED ELIGIBLE.
(IMPORTANT: A request that contains only initials and the surname cannot be honored.)

Last ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

First ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

Middle ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

5. ADDRESS

Misc. (Bldg. & Apt., etc.) ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

Street ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

City ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

State ☐☐☐☐☐☐☐☐☐☐☐☐☐☐ Zip Code ☐☐☐☐☐

6. Print name under which diploma was awarded: ______________________ (Name)

7. Secondary and/or preprofessional school attended: ______________________ (Name)
(preceding professional school)

8. Professional School Attended: ______________________ (Name)

Address: ______________________ Date diploma was awarded: __________

9. Name of Diploma: ______________________

• CERTIFICATION BY PROFESSIONAL SCHOOL OFFICIAL •
IS TO BE MADE ON REVERSE SIDE

November 1988

SECTION II: CERTIFICATION OF PROFESSIONAL EDUCATION

INSTRUCTION TO SCHOOL: Please complete this section of the licensure application form and sign the certifying statement, attach a transcript and send directly to the Division of Professional Licensing Services. This form will not be accepted if returned by the candidate.

Name of candidate: ______________________________
(See Number 6 Reverse Side)

Professional School:

a. Name: ______________________________

b. Address: ______________________________
(Street) (City) (State) (Country)

---

1. Date of Candidate's entrance, date of completion of studies or withdrawal from the school:

   Entrance Date: ______________ Completion/withdrawal Date: ______________

2. Degree/Diploma conferred: ______________ Date of conferral: ______________

3. Attach transcript, marksheets, or other record showing courses studied by year and passed (with grades if available) of all courses taken at the school.

4. List any courses convalidated or accepted for transfer credit by your school. Give the basis on which these subjects were convalidated and the name of the institution from which credit was transferred.

   ____

   ____

   ____

5. Identify any studies for your school taken outside of the country including required clinical experience. Give the inclusive dates, name and location of school or agency, and area of study for each clinical rotation.

   ____

   ____

   ____

6. If Social Service was required, give inclusive dates and name of institution in which requirement was met.

   Institution: ______________ Dates: ______________ to ______________

7. If a pre-graduation internship was required, give inclusive dates and name of institution in which requirement was met.

   Institution: ______________ Dates: ______________ to ______________

I certify that the information shown above is true and correct, according to the records of this office.

Signature ______________________________

Name and Title ______________________________
(Type or Print)

____

(SEAL)

School ______________________________

Date ______________________________

- **RETURN TO:** Division of Professional Licensing Services, Animal Health Technology Unit, Cultural Education Center, Albany, New York 12230.

FORM 3

ANIMAL HEALTH TECHNOLOGY

The University of the State of New York
THE STATE EDUCATION DEPARTMENT
Division of Professional Licensing Services

Endorsement Candidates Must Complete This Form

CERTIFICATION OF LICENSURE

CANDIDATE INSTRUCTION

1. **Complete Section 1. Enter your name as it appears on your application (Form 1).**
2. **Send this form to the appropriate state or territory, as instructed in the "Licensure Requirements". Be sure to include any fee required.**

SECTION I: CANDIDATE INFORMATION

1. ☐☐☐ – ☐☐ – ☐☐☐☐ **Social Security Number**

2. ☐☐☐ **First 3 letters of Last Name**

3. **BIRTH DATE** ☐☐ ☐☐ ☐☐ **mo. day yr.**

4. PRINT FULL NAME EXACTLY AS YOU WISH IT TO APPEAR ON YOUR LICENSE, IF DETERMINED ELIGIBLE. (IMPORTANT: A request that contains only initials and the surname cannot be honored.)

Last	☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐
First	☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐
Middle	☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

5. ADDRESS

Misc. (Bldg. & Apt., etc.)	☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐
Street	☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐
City	☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐
State	☐☐☐☐☐☐☐☐☐☐☐☐☐☐ Zip Code ☐☐☐☐☐

6. If you entered a licensing examination in the United States, using a different name, enter that name below:

____
(Last) (First) (Middle)

7. If licensed by examination in the United States give state or territory: ____________________

Date license was issued: ____________________ License Number: ____________________

November 1988

SECTION II: CERTIFICATION OF LICENSURE

INSTRUCTIONS TO LICENSING AUTHORITY: Please complete this section and sign the certifying statement, send directly to the Division of Professional Licensing Services. This form will not be accepted if returned by the candidate.

1. Name of candidate: ______________________________
2. Profession in which candidate is licensed in your state: ______________________________
3. License Number: ____________________ Date of Licensure: ____________________
4. On what basis was candidate licensed:

____

____

____

5. Are charges pending against the licensee for professional misconduct, unprofessional conduct, incompetence or negligence or has the licensee ever been found guilty of such charges or surrendered a professional license? ☐ Yes ☐ No
If "yes," please explain.
6. Please specify the state, national and/or regional examinations completed by the candidate: ______________________________

____

A. If the candidate was licensed in your state via a state constructed examination or an examination, other than the National Board Examination in Animal Health Technology prepared by Professional Examination Service, please complete the following (list the exam subjects in choronologic order):

Date Examination Combined	Title/Subject	Grade	Minimum Passing Grade

B. New York regulations require a minimum converted passing score of 75.0% for each test subject. Subject grades not scaled to 100% cannot be accepted.

I hereby certify that to the best of my knowledge and belief the foregoing is a true statement of the record of the individual named on this form.

Signature ____________________

Title ____________________

Agency ____________________

Address ____________________

____

Date ____________________

(STATE BOARD SEAL)

• **RETURN TO:** Division of Professional Licensing Services, Animal Health Technology Unit, Cultural Education Center, Albany, New York 12230.

FORM 4

ANIMAL HEALTH TECHNOLOGY

The University of the State of New York
THE STATE EDUCATION DEPARTMENT
Division of Professional Licensing Services

Endorsement Candidates Must Complete This Form

SUPPORTING AFFIDAVIT OF PROFESSIONAL PRACTICE

1. **Social Security Number**

2. **First 3 letters of Last Name**

3. **BIRTH DATE** **mo. day yr.**

4. PRINT FULL NAME EXACTLY AS YOU WISH IT TO APPEAR ON YOUR LICENSE, IF DETERMINED ELIGIBLE. (IMPORTANT: A request that contains only initials and the surname cannot be honored.)

Last

First

Middle

5. ADDRESS

Misc. (Bldg. & Apt., etc.)

Street

City

State

Zip Code

6. **AFFIANT INSTRUCTIONS:** A duly licensed Animal Health Technician in good standing in the state where candidate is licensed must complete the statment below.

I have been personally acquainted with the above named candidate for ___________ years.

I know him/her to be of good moral character, and recommend him/her to the State Board for Animal Health Technology and the Department as entirely worthy to be licensed to practice Animal Health Technology in the State of New York. I know that said candidate has practiced as follows:

Date		Address
From	To	

Under penalties of perjury, I declare and affirm that the statement above is true, complete and correct.

Signature of Affiant

Date

License No.

State

Address: ______________________________

• RETURN TO: Division of Professional Licensing Services, Animal Health Technology Unit, Cultural Education Center, Albany, New York 12230.

November 1988

FORM 5

ANIMAL HEALTH TECHNOLOGY

The University of the State of New York
THE STATE EDUCATION DEPARTMENT
Division of Professional Licensing Services

DEPARTMENT USE ONLY

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☐

Approved
Rejected ______________________

Date ______________________

Permit No. ______________________

Issued ______________________

Expires ______________________

APPLICATION FOR LIMITED PERMIT IN ANIMAL HEALTH TECHNOLOGY

1. Limited Permit fee in Animal Health Technology is $45.00.
2. If you have already filed the application Form I, you need only submit the Form 5 for Limited Permit at this time.
3. If you have not yet filed an application for Animal Health Technology licensure, you must do so before your Limited Permit application can be evaluated.
4. See "Licensure Requirements" for quick instructions on completing Form.

SECTION I: CANDIDATE INFORMATION

1. ☐☐☐–☐☐–☐☐☐☐ Social Security Number

2. ☐☐☐ First 3 letters of Last Name

3. BIRTH DATE ☐☐ ☐☐ ☐☐ mo. day yr.

4. PRINT FULL NAME
Last
First
Middle

5. ADDRESS
Care of
Misc. (Bldg. & Apt., etc.)
Street
City
State ☐☐ Zip Code ☐☐☐☐☐

6. TELEPHONE
At home ☐☐☐–☐☐☐☐☐☐☐ area code number
At work ☐☐☐–☐☐☐☐☐☐☐ area code number

7. I am applying for:
☐ ORIGINAL PERMIT
☐ RENEWAL OF ORIGINAL PERMIT
LIMITED PERMIT #_________

INSTRUCTIONS TO SUPERVISING VETERINARIAN

1. By completing the information on the reverse side, the supervisor is certifying that the permittee named in Section I will be employed under the supervision of a licensed Veterinarian who is registered in New York State and that the supervisor agrees to abide by the conditions stipulated on the permit.
2. A limited permit shall expire one year from the date of issuance or upon notice to the candidate by the Department that the application for licensure has been denied.
3. The candidate may not be employed until the limited permit is issued.

• SEE REVERSE SIDE FOR CERTIFICATION OF SUPERVISION FOR LIMITED PERMIT •

November 1988

SECTION II: CERTIFICATION OF SUPERVISION

1. Name of Supervising Veterinarian: ____________________
(PLEASE PRINT)

2. License Number: ____________________

3. Office Address: ____________________
(Street) (City) (State) (Zip Code)

4. Telephone Number: (   ) ____________________

Under penalties of perjury, I declare that the statements made in the foregoing certification are true, complete and correct. Any false or misleading information in or in connection with this certification may be cause for denial of permit and licensure.

Signature: ____________________

Title: ____________________

Print Name: ____________________

Date: ____________________

• **RETURN WITH FEE TO:** Division of Professional Licensing Services, Fee Unit, Cultural Education Center, Albany, New York 12230.

FORM 5

ANIMAL HEALTH TECHNOLOGY

The University of the State of New York
THE STATE EDUCATION DEPARTMENT
Division of Professional Licensing Services

DEPARTMENT USE ONLY

7 6

☐ 4 5   P R

☐

Approved
Rejected

Date

Permit No.

Issued

Expires

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1. Limited Permit fee in Animal Health Technology is $45.00.
2. If you have already filed the application Form I, you need only submit the Form 5 for Limited Permit at this time.
3. If you have not yet filed an application for Animal Health Technology licensure, you must do so before your Limited Permit application can be evaluated.
4. See "Licensure Requirements" for quick instructions on completing Form.

SECTION I: CANDIDATE INFORMATION

1. Social Security Number

2. First 3 letters of Last Name

3. BIRTH DATE mo. day yr.

4. PRINT FULL NAME
Last
First
Middle

5. ADDRESS
Care of
Misc. (Bldg. & Apt., etc.)
Street
City
State
Zip Code

6. TELEPHONE
At home area code - number
At work area code - number

7. I am applying for:

☐ ORIGINAL PERMIT

☐ RENEWAL OF ORIGINAL PERMIT
LIMITED PERMIT #__________

INSTRUCTIONS TO SUPERVISING VETERINARIAN

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2. A limited permit shall expire one year from the date of issuance or upon notice to the candidate by the Department that the application for licensure has been denied.

3. The candidate may not be employed until the limited permit is issued.

• SEE REVERSE SIDE FOR CERTIFICATION OF SUPERVISION FOR LIMITED PERMIT •

November 1988

SECTION II: CERTIFICATION OF SUPERVISION

1. Name of Supervising Veterinarian:
(PLEASE PRINT)

2. License Number:

3. Office Address:
(Street) (City) (State) (Zip Code)

4. Telephone Number: ( )

Under penalties of perjury, I declare that the statements made in the foregoing certification are true, complete and correct. Any false or misleading information in or in connection with this certification may be cause for denial of permit and licensure.

Signature:

Title:

Print Name:

Date:

• RETURN WITH FEE TO: Division of Professional Licensing Services, Fee Unit, Cultural Education Center, Albany, New York 12230.

FORM 3

VETERINARY MEDICINE

The University of the State of New York
THE STATE EDUCATION DEPARTMENT
Division of Professional Licensing Services

Endorsement Candidates Must Complete This Form

CERTIFICATION OF VETERINARY MEDICINE LICENSURE IN ANOTHER JURISDICTION

CANDIDATE INSTRUCTION

1. Complete Section 1. Enter your name as it appears on your application (Form 1).
2. Send this form to the appropriate state, province, or country, as instructed in the "Licensure Requirements". Be sure to include any fee required.

SECTION I: CANDIDATE INFORMATION

1. ☐☐☐ – ☐☐ – ☐☐☐☐ Social Security Number

2. ☐☐☐ First 3 letters of Last Name

3. BIRTH DATE ☐☐ ☐☐ ☐☐ mo. day yr.

4. PRINT FULL NAME EXACTLY AS YOU WISH IT TO APPEAR ON YOUR LICENSE, IF DETERMINED ELIGIBLE. (IMPORTANT: A request that contains only initials and the surname cannot be honored.)

Last

First

Middle

5. ADDRESS

Misc. (Bldg. & Apt., etc.)

Street

City

State

Zip Code

6. If you entered a licensing examination in the United States, using a different name, enter that name below:

____
(Last) (First) (Middle)

7. If licensed by examination in the United States give state or territory: ______________________

Date license was issued: ______________ License Number: ______________

November 1988

• CERTIFICATION OF VETERINARY MEDICINE LICENSURE •
IS TO BE MADE ON REVERSE SIDE

SECTION II: CERTIFICATION OF VETERINARY MEDICINE LICENSURE (Please Print All Information)

INSTRUCTION TO LICENSING AUTHORITY: Please complete this section, sign the certifying statement, and return the form directly to the Division of Professional Licensing Services. This form will not be accepted if returned by the candidate.

1. Name of candidate: ______________________________ (First) (Middle) (Last)
2. Original Veterinary Medicine License Number: ______________ Date of Licensure: ______________ Mo. Day Yr.
3. Exact Title under which applicant was licensed: ______________________________
4. Basis of Licensure: ☐ Written Examination ☐ Other (Specify) ______________
5. If licensed by examination indicate language of examination: ☐ English ☐ Other (Specify) ______________
6. If licensed or certified by written examination, please submit a copy of that examination to the State Board for Veterinary Medicine. The examination will be maintained in a secure status and returned after review. Such review is necessary if the candidate is to be considered for licensure without taking the New York State Examination.
7. Length of Examination (number of questions): ______________
8. Raw Score received by candidate: ______________
9. Grade received by candidate: ______________
10. Passpoint and method of derivation: ______________________________
11. Name of company preparing examination: ______________________________
12. If Veterinarian was licensed or certified without examination, please explain: ______________________________
13. Is this candidate in good standing with this jurisdiction? ☐ Yes ☐ No

    If No, explain: ______________________________

I hereby certify that to the best of my knowledge and belief the foregoing is a true statement of the record of the veterinarian named on this form. I further certify that this Board has never taken any disciplinary action against this person and that in so far as the Board has knowledge there have been no charges preferred nor has any information been presented to the Board relating to any question of unprofessional or immoral conduct except as noted above. I recommend the veterinarian for certification by the State of New York.

Signature ______________________________

Print Name ______________________________

(SEAL)

Agency ______________________________

Address ______________________________

Date ______________________________

• **RETURN TO:** Division of Professional Licensing Services, Veterinary Medicine Unit, Cultural Education Center, Albany, New York 12230.

FORM 4

VETERINARY MEDICINE

The University of the State of New York
THE STATE EDUCATION DEPARTMENT
Division of Professional Licensing Services

Endorsement Candidates Must Complete This Form

SUPPORTING AFFIDAVIT OF PROFESSIONAL PRACTICE

1. ☐☐☐ – ☐☐ – ☐☐☐☐ **Social Security Number**

2. ☐☐☐ **First 3 letters of Last Name**

3. **BIRTH DATE** ☐☐☐☐☐☐ **mo. day yr.**

4. PRINT FULL NAME EXACTLY AS YOU WISH IT TO APPEAR ON YOUR LICENSE, IF DETERMINED ELIGIBLE. (IMPORTANT: A request that contains only initials and the surname cannot be honored.)

Last

First

Middle

5. ADDRESS

Misc. (Bldg. & Apt., etc.)

Street

City

State

Zip Code

6. **AFFIANT INSTRUCTIONS:** A duly licensed Veterinarian in good standing in the state where candidate is licensed must complete the statment below.

I have been personally acquainted with the above named candidate for ____________ years.

I know him/her to be of good moral character, and recommend him/her to the State Board for Veterinary Medicine and the Department as entirely worthy to be licensed to practice Veterinary Medicine in the State of New York. I know that said candidate has practiced as follows:

Date		Address
From	To	

Under penalties of perjury, I declare and affirm that the statement above is true, complete and correct.

Signature of Affiant

Date

License No.

State

Address:

• **RETURN TO:** Division of Professional Licensing Services, Veterinary Medicine Unit, Cultural Education Center, Albany, New York 12230.

November 1988

FORM 5

VETERINARY MEDICINE

The University of the State of New York
THE STATE EDUCATION DEPARTMENT
Division of Professional Licensing Services

DEPARTMENT USE ONLY

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Approved
Rejected ____________

Date ____________

Permit No. ____________

Issued ____________

Expires ____________

APPLICATION FOR LIMITED PERMIT IN VETERINARY MEDICINE

1. Limited Permit fee in Veterinary Medicine is $90.00.
2. If you have already filed the application Form I, you need only submit the Form 5 for Limited Permit at this time.
3. If you have not yet filed an application for Veterinary Medicine licensure, you must do so before your Limited Permit application can be evaluated.
4. See "Licensure Requirements" for quick instructions on completing Form.

SECTION I: CANDIDATE INFORMATION

1. Social Security Number

2. First 3 letters of Last Name

3. BIRTH DATE mo. day yr.

4. PRINT FULL NAME
Last
First
Middle

5. ADDRESS
Care of
Misc. (Bldg. & Apt., etc.)
Street
City
State
Zip Code

6. TELEPHONE
At home area code - number
At work area code - number

7. I am applying for:

☐ **ORIGINAL PERMIT**

☐ **RENEWAL OF ORIGINAL PERMIT LIMITED PERMIT #**__________

INSTRUCTIONS TO SUPERVISING VETERINARIAN

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2. A limited permit shall expire one year from the date of issuance or upon notice to the candidate by the Department that the application for licensure has been denied.

3. The candidate may not be employed until the limited permit is issued.

• **SEE REVERSE SIDE FOR CERTIFICATION OF SUPERVISION FOR LIMITED PERMIT** •

November 1988

SECTION II: CERTIFICATION OF SUPERVISION

1. Name of Supervising Veterinarian: ______________________________
(PLEASE PRINT)

2. License Number: ______________

3. Office Address: ______________________________
(Street) (City) (State) (Zip Code)

4. Telephone Number: ( ) ______________

Under penalties of perjury, I declare that the statements made in the foregoing certification are true, complete and correct. Any false or misleading information in or in connection with this certification may be cause for denial of permit and licensure.

Signature: ______________________ Title: ______________________

Print Name: ______________________ Date: ______________________

• **RETURN WITH FEE TO:** Division of Professional Licensing Services, Fee Unit, Cultural Education Center, Albany, New York 12230.

FORM 5

VETERINARY MEDICINE

The University of the State of New York
THE STATE EDUCATION DEPARTMENT
Division of Professional Licensing Services

DEPARTMENT USE ONLY

7 5

☐ 9 0   P R

☐

Approved
Rejected ______

Date ______

Permit No. ______

Issued ______

Expires ______

APPLICATION FOR LIMITED PERMIT IN VETERINARY MEDICINE

1. Limited Permit fee in Veterinary Medicine is $90.00.
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4. See "Licensure Requirements" for quick instructions on completing Form.

SECTION I: CANDIDATE INFORMATION

1. Social Security Number
2. First 3 letters of Last Name
3. BIRTH DATE mo. day yr.
4. PRINT FULL NAME
   Last
   First
   Middle
5. ADDRESS
   Care of
   Misc. (Bldg. & Apt., etc.)
   Street
   City
   State
   Zip Code
6. TELEPHONE
   At home area code number
   At work area code number
7. I am applying for:
   ☐ **ORIGINAL PERMIT**
   ☐ **RENEWAL OF ORIGINAL PERMIT LIMITED PERMIT #__________**

INSTRUCTIONS TO SUPERVISING VETERINARIAN

1. By completing the information on the reverse side, the supervisor is certifying that the permittee named in Section I will be employed under the supervision of a licensed Veterinarian who is registered in New York State and that the supervisor agrees to abide by the conditions stipulated on the permit.
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• SEE REVERSE SIDE FOR CERTIFICATION OF SUPERVISION FOR LIMITED PERMIT •

November 1988

SECTION II: CERTIFICATION OF SUPERVISION

1. Name of Supervising Veterinarian: ______________________________
(PLEASE PRINT)

2. License Number: ____________________

3. Office Address: ______________________________
(Street) (City) (State) (Zip Code)

4. Telephone Number: ( ) ____________________

Under penalties of perjury, I declare that the statements made in the foregoing certification are true, complete and correct. Any false or misleading information in or in connection with this certification may be cause for denial of permit and licensure.

Signature: ____________________ Title: ____________________

Print Name: ____________________ Date: ____________________

- **RETURN WITH FEE TO:** Division of Professional Licensing Services, Fee Unit, Cultural Education Center, Albany, New York 12230.

(4) Examination: pass an examination satisfactory to the board and in accordance with the commissioner's regulations;

(5) Age: Be at least twenty-one years of age;

(6) Citizenship or immigration status: be a United States citizen or an alien lawfully admitted for permanent residence in the United States;

(7) Character: be of good moral character as determined by the department; and

(8) Fees: pay a fee of two hundred twenty-five dollars to the department for admission to a department conducted examination and for an initial license, a fee of one hundred fifteen dollars for each reexamination, a fee of one hundred fifteen dollars for an initial license for persons not requiring admission to a department conducted examination, and a fee of one hundred eighty dollars for each triennial registration period.

§6705. Exempt persons. The following persons under the following limitations may practice veterinary medicine within the state without a license:

1. Any commissioned veterinary medical officer serving in the United States armed forces or in the United States Agricultural Research Service while so commissioned or duly employed by any other government and engaged in their official duties prescribed on and since May 15,, 1934, commissioned, or, employees of a county government provided such practice is limited to such service or employment;

2. Any person rendering gratuitous services in cases of emergency;

3. Any veterinarian who is licensed in another state or country and who is meeting a veterinarian licensed in this state for purposes of consultation provided such practice is limited to such consultation;

4. Any veterinarian who is licensed in a bordering state and who resides near a border of this state, provided such practice is limited in this state to the vicinity of such border and provided such veterinarian does not maintain an office or place to meet patients or receive calls within this state;

5. Any intern or resident who practices veterinary medicine for two years or less in any college in this state offering a program in veterinary medicine registered by the department, and who is a graduate of a school of veterinary medicine accredited in any state or country, provided such practice is limited to such duties as intern or resident and is under the supervision of a licensed veterinarian.

6. Any professor of veterinary medicine who is a graduate of a school of veterinary medicine accredited in any state or country and whose practice of veterinary medicine is incidental to his course of instruction while serving as a professor in a veterinary college offering a program registered by the department;

7. Any student who engages in clinical practice under supervision of a licensed veterinarian in a school of veterinary medicine in this state registered by the department.

8. (Effective until July 1, 1988) Any dentist duly licensed in this state who provides dental care to an animal at the request and under the immediate personal supervision of a licensed veterinarian.

9. Any student enrolled and in good standing in a school of veterinary medicine approved by the commissioner, who practices under the general supervision of a veterinarian licensed and registered under this article; provided however, that only such students who have completed at least three years in an approved veterinary program may assist in diagnosis, treatment and surgery in such practice, subject to the following requirements: (a) assisting in diagnosis and surgery be under the immediate personal supervision of such veterinarian; (b) assisting in treatment be under the direct supervision of such veterinarian; and (c) only one such student shall be supervised; as specified in clauses (a) and (b) of this subdivision, by one such veterinarian.

§6706. Corporate Practice,

1. No business corporation, other than a professional service corporation organized under the business corporation law, shall hereafter be organized for the practice of veterinary medicince; no business corporation, other than a professional service corporation, hereafter organized shall be granted a license to practice veterinary medicine; and no business corporation, other than a professional service corporation, hereafter organized shall provide veterinary medical services.

2. Any not-for-profit corporation may own property in connection with an animal hospital or shelter provided that all veterinary practice conducted in such facilities shall be perfomred by a veterinarian licnesed and registered under this article.

§6707. Limited permits to engage in the practice of veterinary medicine. Permits limited as to eligibility, practice, and duration, shall be issued by the department to eligible applicants as follows:

1. Eligibility. The following persons shall be eligible for a limited permit:

(1) A person who fulfills all requirements for a license as a veterinarian except those relating to the examination and citizenship or permanent residence in the United States;

(2) A foreign veterinarian who is in this country on a nonimmigration visa for the continuation of veterinary medical study in a college of veterinary medicine.

2. Limit of practice. A permittee shall be authorized to practice veterinary medicine only under the supervision of a licensed veterinarian in accordance with regulations of the commissioner. A licensed veterinarian shall supervise one permittee.

3. Duration. A limited permit issued pursuant to paragraph one of subdivision one of this section shall be valid for one year or until the individual has had the opportunity to take the state veterinarian licnesing examination and receive the results of this examination, whichever shall occur first. It may be renewed once at the discrtion of the department if the permit holder has not had a reasonable opportunity to take the state veterinarian licensing examination during the period for which such limited permit was originally issued. A limited permit may also be issued or extended for not more than one year to afford an applicant or permit holder a second opportunity to successfully complete such examination if such applicant or permit holder has successfully completed the written subjects and all except one of the practical subjects of such examination. A limited permit issued pursuant to paragraph two of subdivision one of this section shall be valid for one year, and may be renewed at the discretion of the department so long as the permit holder is a bona fide student at a college of veterianry medicine, in this state.

4. Fees. The fee for each limited pemit and for each renewal shall be ninety dollars.

§6708. Definition of practice of animal health technology.

1. The practice of the profession of animal health techonology is defined as the performance of services within the field of veterinary medicine by a person who, for compensation or personal profit, is employed by or under the supervision of a veterinarian to perform such duties as are required in carrying our medical orders as prescribed by a licensed veterinarian requiring an understanding of veterinary science, but not requiring professional service as set forth in section sixty-seven hundred one of this article.

2. The commissioner shall promulgate regulations defining the functions an animal health technician may perform that are consistent with the training and qualifications for a licnese as an animal health technician. The commissioner may further require that a licensee may practice within an area of specialization only upon the successful completion of an examiantion established for the purpose of establishing competence in a specific area of practice in the field of animal health technology.

§6709. Practice of animal health technology and use of title "animal health technician". Only a person licensed under sections sixty-seven hundred eleven and sixty- seven hundred eleven-a of this article or exempted from its provisions by section sixty-seven hundred twelve shall practice animal health technology or use the title "animal health technician".

§6710. State committee on animal health technology. A state committee on animal health technology shall be appointed by the board of regents on recommendation of the commissioner. The committee shall consist of two members who are animal health technicians licensed in this state. The committee shall assist the state board for veterinary medicine in animal health technology matters in such manner as may be established by the bylaws of the board. Nominations and terms of ofice shall conform to the corresponding provisions for state boards under article one hundred thirty of this title.

§6711. Requirements for a professional licnese as an animal health technician. To qualify for licnesure as an animal health technician, an applicant shall fulfill the following requirements:

1. Application: file an application with the department;

2. Education: have successfully completed a four-year course of study in a secondary school approved by the board of regents or its equivalent;

3. Have completed a college-level course of study in, and hold a diploma from a school of veterinary science technology for the training of animal health technicians, giving a course of not less than eighteen months, registered by the department as maintaining at the time, a satisfactory standard, or has completed a college-level course of study determined by the department to be the equivalent thereof;

4. Any person who submits an application prior to January first, nineteen hundred eighty-three and who submits evidence of employment by a veterinarian or a veterinary facility prior to that date may be licensed on the basis of this experience if acceptable in the discretion of the board in accordance with the commissioner's regulations and upon the successful completion of the licensing examination required by this section;

67

5. Examination: pass an examination satisfactory to the board and in accordance with the commissioner's regulations;

6. Citizenship or immigration status: be a United States citizen or an alien lawfully admitted for permanent residence in the United States;

7. Character: be of good moral character as determined by the department; and

8. Fees: pay a fee to the department for admission to the examination and for initial licensure of seventy-five dollars, for each reexamination forty dollars, and seventy dollars for each triennial registration period.

§6711 – a. Limited permits to engage in the practice of animal health technology. Permits limited as to eligibility, practice, and duration, shall be issued by the department to eligible applicants as follows:

1. Eligibility. Persons shall be eligible for a limited permit who fulfill all requirements for a license as an animal health technician except those relating to the examiantion and citizenship or permanent residence in the United States.

2. Duration. A limited permit issued pursuant to subdivision one of this section shall be valid for one year or until the individual has had the opportunity to take the state animal health technician licensing examination and receive the results of this examination, whichever shall occur first. It may be renewed once at the discretion of the department if the permit holder has not had a reasonable opportunity to take the state animal health technician licensing examination during the period for which such limited permit was originally issued.

3. Fees. The fee for each limited permit and for each renewal shall be forty-five dollars.

§6712. Exempt persons. Nothing in this article shall be construed to affect or prevent the following persons under the following limitations from practicing animal health technology within the state without a license:

1. Technicians in the performance of more technical procedures in a research facility, on animals owned by that institution when such work is under the direct supervision of a qualified professional;

2. Technicians in the military or naval service of the United States, United States Department of Agriculture, the United States Veterans Administration or the United States Public Health Service, in the practice of such technical procedures in obedience to the requirements of the laws of the United States, while engaged in the performance of the actual duties prescribed under the appropriate statutes of the United States;

3. Any student engaging in clinical practice under the supervision of a licensed veterinarin in pursuance of an approved program for the training of animal health technology.

REGULATIONS OF THE COMMISSIONER OF EDUCATION
PART 59
GENERAL PROVISIONS

Section 59.1 Applicability. (a) As used in this Subchapter, license shall mean a permanent authorization, issued pursuant to Title VIII of the Education Law, to practice a profession or to use a professional title.

(b) The provisions of this Part shall apply to admission to the licensing examination and to the issuance of licenses in each of the professions supervised by the Board of Regents except as may otherwise be provided in this Subchapter with respect to specific professions.

59.2 Education requirements. (a) An applicant for a professional license shall satisfy all education requirements before being admitted to a professional licensing examination, except that the Committee on the Professions may accept professional examination grades earned in another state or jurisdiction of the United States prior to completion of professional education if the applicant was licensed in that jurisdiction on the basis of said examination and both the grades and the examination satisfy requirements in this State. Education requirements for a professional license shall include any preprofessional education or experience required as a prerequisite for admission to a registered program of professional education. The department, in its discretion, may accept in satisfaction of a professional education requirement the completion of an approved or registered program or a program accredited by a professional accreditation organization acceptable to the department. The department, in its discretion, may also accept graduation by a transfer student from such a program provided such student has completed not less than the final year of professional education in such program subsequent to the date of approval, registration or accreditation of the program and approval of the accrediting organization by the department. The department may accept graduation by a transfer student from an unaccredited program of professional education provided such student satisfies the educational requirements of statute and regulation in accordance with this Part and as otherwise provided in this Subchapter with respect to the specific profession and further provided that such student completes not less than the final year in the unaccredited program to which he has transferred.

(b) Education and experience required for the issuance of a license or limited permit shall have been performed in accordance with all requirements of the jurisdiction in which it took place. The department may require contemporaneous evidence of the education and/or experience required for the issuance of a license or limited permit.

59.3 English proficiency requirement. An applicant for licensure whose application is based upon credit granted for the completion of courses of study in a country where English is not the principal language spoken shall demonstrate proficiency in English by passing an examination in English proficiency acceptable to the department or by passing a licensing examination acceptable to the department given in English.

59.4 Citizenship or immigration status requirements. In those professions where citizenship or immigration status is required for licensure, an applicant shall submit evidence satisfactory to the department of compliance with such requirement.

59.5 Professional examinations. (a) The department may develop its own examinations or may select in whole or in part examinations developed or administered by other organizations. Unless specifically authorized by the department, no examination shall be deemed acceptable which has been used in its entirety during the five years previous to the current administration.

(b) Applications for admission to a licensing examination including all required fees shall be completed and filed not less than 60 days prior to the examination. When the department finds that the application is complete and that the requirements for admission to an examination have been met, it will issue to the applicant an admission card which will include the date, time and place of the examination and entitle the applicant to admission thereto. If an application is denied or withdrawn in a timely manner, an applicant may obtain a refund of the first registration fee and a partial refund not exceeding fifty percent of the licensing fee. A request for such a refund shall be made in writing. Re-application after receipt of a refund may be accepted only upon payment in full of all fees specified.

(c) For the purpose of identification for admission to the examination, the applicant shall present the current admission card with a photograph attached and, at the conclusion of the examination, return the card to the department representative conducting the examination. A candidate shall permit fingerprints to be taken during each part of an examination.

(d) Licensing examinations shall be held at times and places determined by the commissioner and conducted under the following conditions. Any candidate violating such conditions may be dismissed from the examination by the department representative, and the examination paper of such candidate shall be deemed a failure. At the discretion of the department, such candidate may be denied admission to subsequent licensing examinations.

(1) No candidate shall enter any examination more than 45 minutes after the scheduled admission time, nor shall any candidate leave the examination until 60 minutes have elapsed from the scheduled admission time. No candidate shall leave a department administered practical or clinical examination until dismissed by the chief examiner.

(2) Compensatory time may be granted candidates arriving late for an examination, at the discretion of the department.

(3) A candidate shall not obtain unauthorized possession of examination materials.

(4) During the examination, no candidate shall give or receive help, or communicate with any other candidate in any way, except upon the express permission of the department representative.

(5) A candidate shall bring into the examination room only such books and other materials as are indicated on the admission card and permitted by the department.

(6) A candidate shall not remove from the examination room any of the materials provided for an examination, and shall not reproduce or reconstruct any portion of the examination or answer paper, or aid in such reproduction or reconstruction by any means, unless authorized by the department. Such materials include examination booklets, individual examination questions, answer sheets or score sheets, instructions and any reference tables or papers which were provided by the department and which may have been used in the course of the examination.

(e) Papers will be scored and candidates notified of success or failure by the department or its designee. If the candidate has failed, the department will advise when and on what basis the candidate may be reexamined.

(f) The passing score in each component of each part of the licensing examination shall be determined as provided by law and shall be computed without rounding. Unless otherwise provided in the regulations pertaining to a specific profession, a candidate may retain credit for scores earned on examination parts for a period not to exceed five years from the examination date. A candidate who is reexamined in a part already passed shall not retain credit for such part from earlier examinations. In those professions which use national or regional examinations, this subdivision shall apply whether or not the examination is taken in the State of New York.

(g) In those professions where reviews of examination papers are permitted, candidates will be allowed to review only those parts of the examination which they failed with a score of 65 or higher, except in those professions which permit candidates to pass on average. A request for review of an examination paper or score may be made in writing to the executive secretary of the appropriate state board not later than 30 days after examination grades are released by the department. Such request shall include detailed reasons justifying the review requested. A candidate shall not remove from the reviewing site any of the materials provided for the review of an examination given previously, and shall not reproduce or reconstruct any portion of the examination or the answer paper, or aid in such reproduction or reconstruction by any means, unless authorized by the department. No one other than the candidate will be permitted access to examination materials. Where examinations are offered under contract with testing agencies, reviews shall be consistent with these contracts, where applicable. All reviews shall be conducted at sites selected and supervised by the department or an authorized testing agency.

(h) After July 1, 1984, an applicant who has been admitted to a professional licensing examination conducted by the department and subsequently fails to appear for such an examination twice shall forfeit any remaining fee credits for that examination. The applicant, upon subsequently applying for readmission to that examination, shall pay all required admission fees.

59.6 License by endorsement. An applicant for endorsement of a license issued by another jurisdiction shall establish that the applicant:

(a) meets all requirements of section 6506 (6) of the Education Law;

(b) has had satisfactory professional experience of at least two years following initial licensure, unless a different period is provided in the regulations pertaining to a particular profession;

(c) has not attempted unsuccessfully a licensing examination used by the State of New York either prior to or after making application for licensure by endorsement, unless such applicant has later passed a comparable licensing examination.

59.7 Licenses and initial registrations. When the candidate fulfills all requirements for licensure, the department shall issue a first registration certificate and a license. The first registration shall be for the remainder of the applicable registration period, except that those persons initially licensed during the last four months of a registration period shall be registered for the succeeding registration period without an additional fee.

59.8 Registration for professional practice. (a) Each licensee shall be responsible for registering with the department. Failure to register shall subject the practitioner to the late fee set forth in section 6502 (3) of the Education Law. Any practitioner who willfully refuses to register shall be subject to the penalties set forth in section 6511 of such law.

(b) A licensee not practicing or using a restricted title in New York State or an individual practicing only in a setting which is exempt from licensure in accordance with law may allow registration to lapse without being subject to the late fee set forth in section 6502 of the Education Law, by notifying the department of their cessation of practice or exemption in the state. At such time as the licensee may choose to resume practice or enter practice in a non-exempt setting in New York State, a registration certificate may be issued upon the filing of a proper application and the payment of the required registration fee.

(c) Registration certificates shall be conspicuously displayed by each licensee in each office in which the profession is practiced. In instances where licensees regularly practice at more than one professional office, registration certificates shall be obtained for each office bearing the licensee's name and the exact address of each such office upon making proper application to the department and submitting a fee. Where practice is carried on in other than individual offices, each licensee shall have a current registration certificate available for inspection at all times.

(d) Beginning dates for two-year (biennial) registration periods for each profession shall be as follows:

Professions	**Beginning Dates**
Professional Engineering, Land Surveying, Massage	11/1/80
Acupuncture, Medicine, Pharmacy, Physical Therapy, Physical Therapist Assistant	1/1/81
Registered Professional Nursing	9/1/81
Chiropractic, Veterinary Medicine, Animal Health Technology, Physician's Assistant, Specialist's Assistant	1/1/82
Social Work	3/1/82
Occupational Therapy, Speech Pathology, Audiology	4/1/82
Dentistry, Dental Hygiene	5/1/82
Optometry, Ophthalmic Dispensing, Certified Shorthand Reporting	7/1/82
Licensed Practical Nursing, Architecture, Landscape Architecture, Certified Public Accountant, Public Accountancy	9/1/82
Psychology	5/1/83
Podiatry	9/1/83
Occupational Therapy Assistant	11/1/83

(e) Beginning dates for new three-year (triennial) registration periods shall be as follows:

Professions	**Beginning Dates**
Professional Engineering, Land Surveying, Massage	11/1/82
Acupuncture, Medicine, Pharmacy, Physical Therapy, Physical Therapist Assistant	1/1/83
Registered Professional Nursing	9/1/83

Chiropractic, Veterinary Medicine, Animal Health Technology, Physician's Assistant, Specialist's Assistant	1/1/84
Social Work	3/1/84
Occupational Therapy, Speech Pathology, Audiology	4/1/84
Dentistry, Dental Hygiene	5/1/84
Optometry, Ophthalmic Dispensing, Certified Shorthand Reporting	7/1/84
Licensed Practical Nursing, Architecture, Landscape Architecture, Certified Public Accountant, Public Accountancy	9/1/84
Psychology	5/1/85
Podiatry	9/1/85
Occupational Therapy Assistant	11/1/85

(f) Each professional practitioner shall notify the department of any change of name or address in writing not later than 30 days after such change.

59.9 Special service fees. The department will charge the following fees for special services not otherwise provided by Education Law:

(a) for the issuance of a trainee permit in ophthalmic dispensing, $15;

(b) for certification of completion of pharmacy internship, $10;

(c) for admission to the fundamental theory section of the technical examination in landscape architecture, $50 and for each subsequent reexamination, $50, the remainder of the fee set forth in Section 7324 of the Education Law to be paid prior to admission to the remainder of the examination;

(d) for certification of licensure or examination grades to another jurisdiction, $20;

(e) for certification in acupuncture of a licensed physician or dentist, $50;

(f) for the issuance of an additional registration certificate, $5;

(g) for the issuance of a letter of eligibility to undertake clinical clerkships, $30;

(h) for the issuance of a Medical Sciences Knowledge Profile (MSKP) or satisfactory equivalent examination certificate to undertake clinical clerkships, $20; and

(i) certification of the rescoring or review by the department of an examination conducted by the department, $20.

59.10 Professional service corporations. (a) Applications to the State Education Department for the issuance of a certificate pursuant to Business Corporation Law section 1503 (b) (ii) shall be made by submitting to the department a fully executed certificate of incorporation which complies with the provisions of such section and of section 1512 of such law, and which sets forth or has annexed to it an affidavit of one of the original officers, directors or shareholders of the corporation setting forth the name of each individual who is to be one of the original shareholders, directors or officers of the corporation.

(b) If the name of a proposed professional service corporation contains the name of a deceased person, the certificate of incorporation, when submitted to the department for the issuance of a certificate pursuant to Business Corporation Law section 1503 (b) (ii) shall be accompanied by an affidavit of one of the subscribers to the certificate of incorporation establishing compliance with the provisions of Business Corporation Law section 1512 (a) (2).

(c) A certificate pursuant to Business Corporation Law section 1503 (b) (ii) may be issued when:

(1) the proposed name of the corporation appropriately describes the profession practiced and the services to be provided;

(2) if the proposed name of the corporation includes a reference to a specialized area of professional practice, satisfactory evidence is submitted of compliance with any provision of Part 29 of the Rules of the Board of Regents restricting or regulating the use of specialty titles or announcements of limitations of practice in the particular profession.

PART 62
VETERINARY MEDICINE

Section 62.1 Professional study of veterinary medicine. (a) To meet the professional education requirement for licensure in this State, the applicant shall present evidence of:

(1) either:

(i) completion of not less than 60 semester hours of preprofessional postsecondary education satisfactory to the department, and completion of a curriculum of not less than four academic years in a veterinary medical program registered by the department or accredited by an accrediting organization acceptable to the department; or

(ii) graduation from an unaccredited veterinary school and completion of combined postsecondary preprofessional and professional study which the department determines to be equivalent to the requirements set forth in subparagraph (i) of this paragraph; and

(2) having received the degree of doctor of veterinary medicine, or the equivalent as determined by the department from a school offering a professional program which meets the requirements of paragraph (1) of this subdivision.

(b) An applicant who lacks not more than one year of academic study may complete the professional study requirement by providing evidence of:

(1) an acceptable internship in a veterinary college satisfactory to the department; or

(2) graduate study acceptable to the department.

62.2 Professional licensing examination. (a) *Written examination.* The department may accept grades satisfactory to the State Board for Veterinary Medicine on the examination of the American Veterinary Medical Association as meeting the requirements of all or part of the written examination requirement. Applicants may be admitted to the written examination at any time during the fourth year of professional study in a registered or accredited program of veterinary medicine.

(b) *Practical examination.* Each applicant shall also pass a practical examination in clinical veterinary medicine, the scope and content of which shall be established by the State Board for Veterinary Medicine and determined to be acceptable to the department.

(c) *Passing score.* (1) Written examination. The passing score on the written examination shall be 75.0 as determined by the State Board for Veterinary Medicine.

(2) Practical examination. The passing score on the practical examination shall be reported on a pass/fail basis with the passing grade being an average of 75.0 as determined by the State Board for Veterinary Medicine. In order to determine this average, no section score shall be accepted with a grade less than 65.0, and not more than one section score with a grade less than 75.0. A candidate who fails the practical examination shall be reexamined in all sections.

62.3 Endorsement. For endorsement of a license to practice veterinary medicine issued by another state, the applicant shall:

(a) present evidence of having met all the requirements of section 59.6 of this Title; and

(b) pass the New York State practical examination.

62.4 Professional study for animal health technicians. To meet the professional education requirement, the applicant shall present evidence of satisfactory completion of a program of education for animal health technology registered by the department or accredited by an accrediting organization acceptable to the department or the substantial equivalent thereof as determined by the department.

62.5 Licensing examination for animal health technicians. Each applicant for licensure as an animal health technician who meets the requirements of section 62.4 of this Part shall pass a written examination in the basic and clinical sciences and a practical examination in accordance with the following:

(a) *Written examination.* The department may accept grades acceptable to the State Board for Veterinary Medicine on the uniform examination in animal health technology prepared by the Professional Examination Service, or other examination satisfactory to the State

Board, as meeting the requirements of all or part of the written examination requirement. The passing score on the written examination shall be 75.0 as determined by the State Board. An applicant must pass the written examination before admission to the practical examination.

(b) *Practical examination.* The passing score on the practical examination shall be 75.0 as determined by the State Board for Veterinary Medicine.

62.6 Endorsement for animal health technicians. For endorsement of a license to practice animal health technology issued by another state, the applicant shall:

(a) present evidence of having met all the requirements of section 59.6 of this Title; and

(b) pass the New York State practical examination.

62.7 Practice of animal health technology. (a) *Functions.* The functions of an animal health technician may include but shall not be limited to:

(1) collecting of appropriate specimens and performing laboratory procedures in clinical pathology and histopathology;

(2) exposing radiographic film;

(3) preparing and administering medications on medical orders of the supervising veterinarian;

(4) assisting in medical procedures;

(5) inducing and maintaining anesthesia under the onsite supervision of the licensed veterinarian; and

(6) assisting in surgical procedures in the physical presence of the licensed veterinarian.

(b) *Supervision.* The functions of an animal health technician shall be performed pursuant to the direction and under the general supervision of a licensed veterinarian. Such general supervision shall not be construed to require the physical presence of the supervising veterinarian at the time and place where such services are performed except as required by this Part.

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RULES OF THE BOARD OF REGENTS
PART 17
DISCIPLINARY PROCEEDINGS IN THE PROFESSIONS

Section 17.1 Complaints or other information
17.2 Investigation
17.3 Prosecution or settlement of disciplinary proceedings
17.4 Reports
17.5 Consent orders
17.6 Surrender of license
17.7 Violation of probation
17.8 Hearing panel; administrative officers
17.9 Summary suspensions

Section 17.1 Complaints or other information. All complaints or other information relating to licensees authorized to practice a profession under title VIII of the Education Law shall be referred to the executive director of the Office of Professional Discipline.

17.2 Investigation. The executive director of the Office of Professional Discipline or that officer's designee shall, in matters involving possible professional misconduct, initiate an investigation of each such complaint or other information.

17.3 Prosecution or settlement of disciplinary proceedings. Prosecution or settlement of disciplinary proceedings shall be conducted as provided in title VIII of the Education Law, and as provided in this Part.

17.4 Reports. The executive director of the Office of Professional Discipline or that officer's designee shall submit a report by April first of each year on the status of cases investigated during the previous year, as well as on the disposition of any criminal or civil matters processed through the office, to the chairman of the State Board for each of the professions supervised by the Board of Regents.

17.5 Consent orders. Disciplinary proceedings conducted pursuant to the provisions of title VIII of the Education Law may be disposed of in accordance with the following procedure:

(a) A licensee who is under investigation, or against whom charges have been voted, who admits guilt to at least one of the acts of misconduct alleged or charged, in full satisfaction of all allegations or charges, or who does not contest the allegations or charges or who cannot successfully defend against at least one of the acts of misconduct alleged or charged, shall notify the executive director of the Office of Professional Discipline or the director's designee.

(b) If the executive director of the Office of Professional Discipline or the director's designee, a designated member of the State Board for the applicable profession, and the licensee agree to a statement by the licensee admitting guilt to one or more of the allegations or charges or setting forth a decision not to contest the allegations or charges or stating that the licensee cannot successfully defend against such allegations or charges and agreeing to a proposed penalty, and if a designated member of the Board of Regents thereafter agrees to such statement and proposed penalty, a written application, signed by all the above, shall be submitted by the licensee to the Board of Regents based upon the statement and proposed penalty consenting to the issuance of an order of the Commissioner of Education effectuating such penalty. The provisions of this section shall also apply to licensees and registrants subject to section 230 of the Public Health Law and to article 137 of the Education Law. With respect to licensees subject to section 230 of the Public Health Law, the agreement of the director of the Office of Professional Medical Conduct or that officer's designee, and of the Commissioner of Health or his or her designee, to the statement and proposed penalty and their signatures on the application shall be required in lieu of the agreement and signature of the executive director, Office of Professional Discipline. With respect to licensees subject to the provisions of section 230 of the Public Health Law, the term State Board as used in this section means the State Board for Professional Medical Conduct. With respect to licensees and registrants subject to article 137 of the Education Law, the agreement of the executive secretary of the State Board of Pharmacy to the statement and proposed penalty and his or her signature on the application shall also be required.

(c) The application shall be in such form and shall contain such substance as is acceptable to the executive director of the Office of Professional Discipline or the director's designee.

(d) In the event an application is not granted by the Board of Regents, nothing contained therein shall be binding upon the licensee or construed to be an admission of any act of misconduct alleged or charged, and such application shall not be used against the licensee in any way. Any such application shall be kept in strict confidence during the pendency of the disciplinary proceeding. In addition, such denial by the Board of Regents shall be without prejudice to the continuance of the disciplinary proceeding and the final determination by the Board of Regents pursuant to the provisions of the Education Law.

(e) In the event the Board of Regents grants the application, the Commissioner of Education shall issue an order in accordance therewith.

17.6 Surrender of license. Disciplinary proceedings conducted pursuant to the provisions of title VIII of the Education Law may be disposed of in accordance with the following procedure:

(a) A licensee who is under investigation or against whom charges have been voted, who wishes to surrender his or her license to practice any of the professions enumerated in title VIII, shall notify the executive director of the Office of Professional Discipline or that officer's designee.

(b) An application to surrender a license shall be based upon a statement that the licensee admits guilt to at least one of the acts of misconduct alleged or charged, in full satisfaction of all allegations or charges, or does not contest the allegations or charges, or cannot successfully defend against at least one of the acts of misconduct alleged or charged. If the executive director or the director designee, a designated member of the State Board for the applicable profession, and the licensee agree to such statement, and if a designated member of the Board of Regents thereafter agrees to such statement, a written application, signed by the licensee, shall be submitted to the Board of Regents. The application shall be in such form and shall contain such substance as is acceptable to the executive director of the Office of Professional Discipline or the director's designee. The provisions of this section shall also apply to licensees and registrants subject to section 230 of the Public Health Law and to article 137 of the Education Law. With respect to licensees subject to section 230 of the Public Health Law, the agreement of the director of the Office of Professional Medical Conduct or that officer's designee and the Commissioner of Health or his or her designee to the statement, and their signature on the application, shall be required in lieu of the agreement and signature of the executive director of the Office of Professional Discipline. With respect to licensees subject to the provisions of section 230 of the Public Health Law, the term State Board as used in this section means the State Board for Professional Medical Conduct. With respect to licensees and registrants subject to article 137 of the Education Law, the agreement of the executive secretary of the State Board of Pharmacy to the statement and his or her signature on the application shall also be required.

(c) In the event the application is not granted by the Board of Regents, nothing contained therein shall be binding upon the licensee or construed to be an admission of any act of misconduct alleged or charged, and such application shall not be used against the licensee in any way. The application shall be kept in strict confidence during the pendency of the disciplinary proceeding. In addition, any such denial by the Board of Regents shall be made without prejudice to the continuance of any disciplinary proceeding and the final determination by the Board of Regents pursuant to the provisions of the Education Law.

(d) In the event the Board of Regents grants the application, the Commissioner of Education shall issue an order in accordance therewith. The order shall include a provision that the licensee may not apply for the restoration of the license affected by the granted application until at least one year has elapsed from the effective date of such order.

17.7 Violation of probation. (a) Upon the receipt of information indicating that the respondent may be in violation of any of the terms or conditions of respondent's probation, the department shall conduct an investigation.

(b) The executive director of the Office of Professional Discipline shall review the results of the investigation and if the executive director determines that a violation of probation proceeding is warranted, the executive director shall give notice to the respondent, by letter, of the facts forming the basis of the alleged violation of respondent's probation. The respondent, in said letter, shall be requested to indicate whether there is any dispute as to the facts, and shall be informed that if respondent disputes any of the facts the respondent shall be entitled to a hearing thereon.

(c) If the respondent does not dispute the facts forming the basis of the alleged violation of probation, the matter shall be submitted to the Regents Review Comittee for its review and recommendation(s) as to whether, based upon the undisputed facts, there has been a violation of the

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terms or conditions of respondent's probation and, if so, as to the measure of discipline to be imposed upon the respondent.

(d) If the respondent disputes any of the facts forming the basis of the alleged violation of probation, the respondent shall be afforded a hearing before a hearing officer appointed by the commissioner to hear and make findings of fact, conclusions of law and recommendation(s). The department shall give the respondent at least 10 days' notice of the hearing, 15 if by mail. The evidence in support of the application shall be presented by counsel on behalf of the department and the respondent shall also have the right to be represented by counsel. The department and the respondent have the right to produce witnesses and other evidence, to cross-examine witnesses, and to examine any other evidence produced at the hearing. A stenographic record of the hearing will be made, and the hearing officer shall not be bound by the rules of evidence, but the findings of fact and conclusions of law of the hearing officer shall be based upon substantial evidence.

(e) The report of the hearing officer shall be reviewed by the Regents Review Committee.

(f) The Regents Review Committee shall notify the respondent, at least seven days before its meeting, of the time and place of such meeting, and shall also notify the respondent of the opportunity to appear in person and to be represented by counsel at such meeting.

(g) The Regents Review Committee shall transmit the report of the hearing officer and a written report of its review to the Board of Regents. The final determination shall be made by the Board of Regents, and the commissioner shall issue an order implementing such determination.

(h) The measure of discipline to be imposed for any violation of probation may be to continue the respondent on probation for a period in addition to the period of probation imposed in the original order, or to terminate the probation, vacate the stay of execution, and impose any measure of discipline authorized by section 6511 of the Education Law. A violation of probation shall constitute unprofessional conduct, and may constitute the basis for proceedings under either the provisions of section 6510 of the Education Law or of this Part.

17.8 Hearing panel; administrative officers. Findings of fact, recommendations as to penalties to be imposed, and any other actions taken by a hearing panel in disciplinary proceedings, except as hereinafter set forth, shall be made by majority vote. Any determination of guilt shall require a minimum of a four fifths vote of the hearing panel. An administrative officer, admitted to practice as an attorney in the State of New York, shall rule on all motions, procedures and other legal objections, and draft a report which shall reflect the determination and recommendation of the panel and be subject to the approval of and signature by the panel chairperson on behalf of the panel. The administrative officer shall not be entitled to a vote.

17.9 Summary suspensions. (a) If the executive director of the Office of Professional Discipline or that officer's designee believes that the public health, safety or welfare imperatively requires emergency action against a professional license, certificate, registration, permit or other authorization of the licensee to practice under title VIII of the Education Law, the executive director or the director's designee may make an application, on behalf of the department, to the Board of Regents for the summary suspension of said authorization pending the prompt institution prosecution and completion of formal disciplinary proceedings as provided under section 6510 of the Education Law.

(b) Summary suspension proceedings shall be commenced by the service on the licensee of a notice of hearing and a verified petition. The notice of hearing shall state the time and place of oral argument on the application for summary suspension and the regent designated by the chancellor to hear the matter, and shall include a copy of this rule. The notice of hearing and petition shall be personally served upon the licensee no later than five days prior to the date set for oral argument. If personal service cannot be made after due diligence, the notice of hearing and petition may be served by certified mail, to the licensee's last known address, not less than eight days prior to the date set for oral argument. The petition shall set forth the basis for the application and shall include sworn statements upon personal knowledge and/or exhibits demonstrating probable cause to believe that respondent has committed professional misconduct and that the public health, safety or welfare imperatively requires emergency action to summarily suspend respondent's license. A verified answer and any sworn statements and supporting exhibits may be served by respondent upon the executive director of the Office of Professional Discipline or that officer's designee no later than two days prior to the date set for oral argument. The executive director or designee may serve a verified reply, together with any sworn statement and supporting exhibits, to the answer no later than the day prior to the date of oral argument. The answer and/or reply may be served by certified mail by mailing to the addressee no later than three and two days, respectively, prior to the date set for oral argument. The petition, answer and reply, together with any sworn statement and supporting exhibits, shall be transmitted at the time of service of each paper to the regent designated to hear the case. Saturdays, Sundays and legal holidays shall be excluded in calculating the periods of time set forth in this subdivision.

(c) At the oral argument, the Office of Professional Discipline and respondent and/or his or her attorney shall have the right to be heard, but no testimony shall be taken and no transcript of oral arguments shall be required. No further papers shall be submitted at the oral argument except by permission of the regent designated to conduct the proceeding.

(d) The regent designated by the chancellor to conduct the proceeding shall submit a written report of his or her conclusions and recommendation(s) to the Board of Regents, which shall determine whether to grant or deny the application for summary suspension. A determination by the Board of Regents granting the application must be based upon a finding that the public health, safety or welfare imperatively requires emergency action.

(e) Any determination of the Board of Regents shall be without prejudice to the department or licensee in any subsequent formal disciplinary proceeding.

PART 24
COMMITTEE ON THE PROFESSIONS

Section 24.1 The Committee on the Professions shall consist of three department officers designated by the Board of Regents pursuant to Section 6506(10) of the Education Law.

24.2 The Committee on the Professions shall review and make recommendations or determinations in licensing matters as provided in this Part or pursuant to referrals from the Board of Regents.

24.3 The Committee on the Professions shall review and determine questions of the preprofessional or professional education of applicants for licensure or other authorizations to practice in accordance with the following standards:

(a) Preprofessional education.

(1) The Committee on the Professions may accept graduation from a professional program which is either registered by the department or nationally accredited in lieu of a maximum of six semester hours of preprofessional education.

(2) The Committee on the Professions may accept postsecondary study satisfactory to the department and performed after completion of professional study requirements in lieu of a maximum of 30 semester hours of required preprofessional study.

(b) Professional education. As the equivalent of a professional program registered by the department, the Committee on the Professions may accept a professional program which is:

(1) offered by an institution accredited by an accrediting organization acceptable to the department or recognized by the appropriate civil authorities of the country in which the school is located as an acceptable program of preparation for professional practice; and

(2) designed and conducted by the degree-granting institution to prepare graduates for the professional practice of the profession in the state or country in which the institution is located; and

(3) demonstrated to be the substantial equivalent in scope, content, and resources to a program meeting the requirements established by Part 52 of this Title for the registration of a professional licensure qualifying program in the State.

24.4 The Committee on the Professions may review and determine appeals from licensing determinations of the department staff relating to education or experience requirements if the chairman of the Committee determines that the appeal involves a substantial or novel question which should be reviewed by the Committee.

24.5 The Committee on the Professions shall review and determine appeals pursuant to section 18.7 of this Chapter relating to the voluntary surrender and restoration of licenses.

24.6 The Committee on the Professions shall review and determine questions of moral character in accordance with the provisions of Part 28 of this Chapter.

24.7 The Committee on the Professions shall review and submit its recommendation to the Board of Regents for final determinations in the following cases:

(a) applications pursuant to Education Law, section 6506 (5) for the waiver of an education, experience or examination requirement on the ground that the requirement has been substantially met, and

(b) petitions for restoration of a professional license which has been revoked or surrendered pursuant to Education Law, sections 6510 or 6510-a. At least one year shall have elapsed from the date of service of the order of revocation, acceptance of surrender, or denial of a prior application for restoration or reinstatement by vote of the Board of Regents, for the acceptance by the department of a petition to the Board of Regents for restoration of a license or certificate, except that a period of time during which the license was suspended during the pendency of the discipline proceeding may reduce the one year waiting period. This section shall not apply to restoration of licenses which have been temporarily surrendered pursuant to Education Law section 6510-b or Public Health Law section 230, subdivision 13.

(1) Materials submitted in response to the Committee on the Professions' recommendation to the Board of Regents shall be filed no later than 15 days following

the postmarked date of the written notification of the decision or recommendation of the Committee on the Professions.

(2) If an applicant has failed to remain current with developments in the profession, and a substantial question is presented as to the applicant's current fitness to enter into the active practice of the profession, the Board of Regents may require that the applicant take and obtain satisfactory grades on a proficiency examination satisfactory to the department prior to the issuance of a license or limited permit.

24.8 Reconsideration. An application for reconsideration of a determination made by the Committee on the Professions or by the Board of Regents following a Committee on the Professions recommendation may be accepted upon a showing that the original action was based on an error of law, or that there is new and material evidence which was not previously available, or that circumstances have changed subsequent to the original determination.

PART 28
DETERMINATION OF GOOD MORAL CHARACTER IN THE PROFESSIONS

Section 28.1 Determination of good moral character
28.2 Information
28.3 Investigation
28.4 Review
28.5 Hearing
28.6 Appeal
28.7 Reapplication
28.8 Proficiency examination.

Section 28.1 Determination of good moral character. The determination of whether an applicant for authorization to practice a profession, under title VIII of the Education Law, is of good moral character shall be made in accordance with the procedures specified in this Part.

28.2 Information. All information indicating that an applicant has been convicted of a crime, or has committed an act which raises a reasonable question as to the applicant's moral character, shall be referred to the executive director of the Office of Professional Discipline or his or her designee.

28.3 Investigation. The executive director of the Office of Professional Discipline, or his or hr designee, shall arrange for a full and complete investigation of the circumstances surrounding such conviction or act. If it is determined that a reasonable question exists as to the applicant's moral character, then the executive director, or his or her designee, shall submit the results of the investigation, including any letters of reference from peers or others which may have been submitted by the applicant, to a panel of the appropriate professional State Board for its review. The panel shall consist of three or more members of the State Board.

28.4 Review. Upon such review, the panel, by majority vote, may conclude in favor of the applicant to the effect that the moral character of the applicant is adequate for licensure, thereby fulfilling that licensure requirement, and the applicant and the director of the Division of Professional Licensing Services shall be notified of such conclusion by the Office of Professional Discipline. If, upon such review, the panel concludes, by a majority vote, that a substantial question exists as to the moral character of the applicant, the applicant shall be notified thereof. Upon the written request of the applicant, within 30 days after receipt of such notice, the department shall schedule a hearing on such question.

28.5 Hearing. The applicant shall be given 15 days' notice, by mail, of the time and place of the hearing and a statement of the matters asserted which raised the question of the applicant's moral character. The applicant may be represented at the hearing by an attorney, may cross-examine witnesses, may produce witnesses, and may present evidence in support of the applicant's good moral character. The hearing, at which a verbatim record shall be taken, shall take place before a panel consisting of three or more members of the appropriate professional State Board, and before an administrative officer admitted to practice as an attorney in the State of New York, designated by the department. Such administrative officer shall have authority to rule on all motions, procedures and other legal objections, but shall not be entitled to vote in the determination of the panel. The determination of the panel shall be made by a majority vote of the panel and shall be rendered in a written report which shall be drafted by the administrative officer, shall reflect the determination and recommendations of the panel, and shall be subject to the approval of and signature by the panel chairperson on behalf of the panel. Copies of the report shall be forwarded to the director of the Division of Professional Licensing Services and to the applicant.

28.6 Appeal. The applicant or the executive director of the Office of Professional Discipline may appeal the determination of the panel concerning the licensure requirement of good moral character by filing a written notice of appeal therefrom with the Committee on the Professions within 30 days after service of the report of the panel upon the party taking the appeal. In the event no appeal is taken from the determination of the panel, the determination of the panel shall be final. In the event either party appeals from the determination of the panel, the appellant may submit a brief to the Committee on the Professions and the opposing party within 30 days after filing the notice of appeal. An answering brief may be filed by the opposing party with the Committee on the Professions within 20 days after the receipt by the opposing party of the brief submitted by the appellant. The Committee on the Professions may affirm, reverse or modify the determination of the panel and/or make such other determination as it may deem just and proper under the circumstances. The determination of the Committee on the Professions shall be final and copies thereof shall be forwarded to the applicant and to the executive director of the Office of Professional Discipline.

28.7 Reapplication. Whether or not the applicant appeals from the determination of the panel, the applicant may reapply for licensure to the director of the Division of Professional Licensing Services after the expiration of 18 months from the date of service of the report of the panel.

28.8 Proficiency examination. If the Committee on the Professions determines that the applicant otherwise meets the moral character requirements, but has failed to maintain current with developments in the profession, and a substantial question is presented as to the applicant's current fitness to enter into the active practice of the profession, the Committee on the Professions may require that the applicant take and obtain satisfactory grades on a proficiency examination satisfactory to the department prior to the issuance of a license or limited permit.

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RULES OF THE BOARD OF REGENTS ON UNPROFESSIONAL CONDUCT
Section 29.1
GENERAL PROVISIONS FOR ALL PROFESSIONS

(a) Unprofessional conduct shall be the conduct prohibited by this section. The provisions of these rules applicable to a particular profession may define additional acts or omissions as unprofessional conduct and may establish exceptions to these general prohibitions.

(b) Unprofessional conduct in the practice of any profession licensed or certified pursuant to title VIII of the Education Law shall include:

(1) willful or grossly negligent failure to comply with substantial provisions of Federal, State or local laws, rules or regulations governing the practice of the profession;

(2) exercising undue influence on the patient or client, including the promotion of the sale of services, goods, appliances or drugs in such manner as to exploit the patient or client for the financial gain of the practitioner or of a third party;

(3) directly or indirectly offering, giving, soliciting, or receiving or agreeing to receive, any fee or other consideration to or from a third party for the referral of a patient or client or in connection with the performance of professional services;

(4) permitting any person to share in the fees for professional services, other than: a partner, employee, associate in a professional firm or corporation, professional subcontractor or consultant authorized to practice the same profession, or a legally authorized trainee practicing under the supervision of a licensed practitioner. This prohibition shall include any arrangement or agreement whereby the amount received in payment for furnishing space, facilities, equipment or personnel services used by a professional licensee constitutes a percentage of, or is otherwise dependent upon, the income or receipts of the licensee from such practice, except as otherwise provided by law with respect to a facility licensed pursuant to article 28 of the Public Health Law or article 13 of the Mental Hygiene Law;

(5) conduct in the practice of a profession which evidences moral unfitness to practice the profession;

(6) willfully making or filing a false report, or failing to file a report required by law or by the Education Department, or willfully impeding or obstructing such filing, or inducing another person to do so;

(7) failing to make available to a patient or client, upon request, copies of documents in the possession or under the control of the licensee which have been prepared for and paid for by the patient or client;

(8) revealing of personally identifiable facts, data or information obtained in a professional capacity without the prior consent of the patient or client, except as authorized or required by law;

(9) practicing or offering to practice beyond the scope permitted by law, or accepting and performing professional responsibilities which the licensee knows or has reason to know that he or she is not competent to perform, or performing without adequate supervision professional services which the licensee is authorized to perform only under the supervision of a licensed professional, except in an emergency situation where a person's life or health is in danger;

(10) delegating professional responsibilities to a person when the licensee delegating such responsibilities knows or has reason to know that such person is not qualified, by training, by experience or by licensure, to perform them;

(11) performing professional services which have not been duly authorized by the patient or client or his or her legal representative;

(12) advertising or soliciting for patronage that is not in the public interest:

(i) Advertising or soliciting not in the public interest shall include but not be limited to advertising or soliciting that:

(a) is false, fraudulent, deceptive, misleading, sensational or flamboyant;

(b) represents intimidation or undue pressure;

(c) uses testimonials;

(d) guarantees any service;

(e) makes any claim relating to professional services or products or the cost or price therefor which cannot be substantiated by the licensee, who shall have the burden of proof;

(f) makes claims of professional superiority which cannot be substantiated by the licensee, who shall have the burden of proof; or

(g) offers bonuses or inducements in any form other than a discount or reduction in an established fee or price for a professional service or product;

(ii) The following shall be deemed appropriate means of informing the public of the availability of professional services:

(a) informational advertising not contrary to the foregoing prohibitions; and

(b) the advertising in a newspaper, periodical or professional directory or on radio or television of fixed prices, or a stated range of prices, for specified routine professional services, provided that there is an additional charge for related services which are an integral part of the overall service being provided by the licensee and the advertisement shall so state, and provided further that the advertisement indicates the period of time for which the advertised prices shall be in effect;

(iii) (a) all licensees placing advertisements shall maintain, or cause to be maintained, an exact copy of each advertisement, transcript, tape or videotape thereof as appropriate for the medium used, for a period of one year after its last appearance. This copy shall be made available for inspection upon demand of the Education Department or in the case of physicians, physician's and specialist's assistants, the Department of Health;

(b) a licensee shall not compensate or give anything of value to representatives of the press, radio, television or other communications media in anticipation of or in return for professional publicity in a news item;

(iv) No demonstrations, dramatizations or other portrayals of professional practice shall be permitted in advertising on radio or television;

(13) failing to respond within 30 days to written communications from the Education Department or the Department of Health and to make available any relevant records with respect to an inquiry or complaint about the licensee's unprofessional conduct. The period of 30 days shall commence on the date when such communication was delivered personally to the licensee. If the communication is sent from either department by registered or certified mail, with return receipt requested, to the address appearing in the last registration the period of 30 days shall commence on the date of delivery to the licensee, as indicated by the return receipt.

(14) violating any term of probation or condition or limitation imposed on the licensee by the Board of Regents pursuant to Education Law section 6511.

Section 29.6
SPECIAL PROVISIONS FOR THE PROFESSION OF VETERINARY MEDICINE

(a) Unprofessional conduct in the practice of veterinary medicine shall include all conduct prohibited by section 29.1 of this Part except as provided in this section, and shall also include the following:

(1) claiming or using any secret or special method of treatment which the licensee refuses to divulge to the State Board for the profession;

(2) failing to exercise adequate supervision over persons who are authorized to practice only under the supervision of the licensee;

(3) failing to maintain adequate records of visits, diagnoses and prescribed treatments for a period of at least three years;

(4) using the word "Doctor" in offering to perform professional services without also indicating that the licensee holds a doctorate in veterinary medicine;

(5) claiming professional superiority or special professional abilities, attainments, methods or resources, except that a specialist may indicate a specialty that has been recognized as such be the Board of Regents. This provision shall apply in lieu of section 29.1(b)(12)(i)(f) of this Part;

(6) guaranteeing that satisfaction or a cure will result from the performance of professional services;

(7) excessive administering of treatment or use of treatment facilities not warranted by the condition of the animal patient;

(8) abandoning or neglecting an animal patient under and in need of immediate care, without making reasonable arrangements for the continuation of such care, or

(9) entering into an arrangement or agreement with a pharmacy for the compounding and/or dispensing of coded or specially marked prescriptions.

(b) Distribution of information to members of a union, association or other organized group which has a contractual arrangement with a practitioner or practitioners for the provision of veterinary services at specific prices, which state the details of the arrangement including the names, addresses and telephone numbers of the participating practitioners, hall be deemed an appropriate means of informing the public of the availability of services.

COLLEGES OF VETERINARY MEDICINE ACCREDITED BY THE AMERICAN VETERINARY MEDICAL ASSOCIATION

ABURN UNIVERSITY
School of Veterinary Medicine
Auburn, AL 36849
(205) 826-4000

UNIVERSITY OF CALIFORNIA
School of Veterinary Medicine
Davis, CA 95616
(916) 752-1360

COLORADO STATE UNIVERSITY
College of Veterinary Medicine
Fort Collins, CO 80523
(303) 491-7051

CORNELL UNIVERSITY
New York State College
of Veterinary Medicine
Ithaca, NY 14853
(607) 253-3000

UNIVERSITY OF FLORIDA
College of Veterinary Medicine
Gainesville, FL 32610
(904) 392-3261

UNIVERSITY OF GEORGIA
College of Veterinary Medicine
Athens, GA 30602
(404) 542-3461

UNIVERSITY OF ILLINOIS
College of Veterinary Medicine
2001 South Lincoln
Urbana, IL 61801
(217) 333-2760

IOWA STATE UNIVERSITY
College of Veterinary Medicine
Ames, IA 50011
(515) 294-4111

KANSAS STATE UNIVERSITY
College of Veterinary Medicine
Manhattan, KS 66506
(913) 532-6011

LOUISIANA STATE UNIVERSITY
School of Veterinary Medicine
Baton Rouge, LA 70803
(504) 388-3202

MICHIGAN STATE UNIVERSITY
College of Veterinary Medicine
East Lansing, MI 48824-1316
(517) 355-6509

THE UNIVERSITY OF MINNESOTA
College of Veterinary Medicine
St. Paul, MN 55108
(612) 624-9227

MISSISSIPPI STATE UNIVERSITY
College of Veterinary Medicine
Mississippi State, MS 39762
(601) 325-3432

UNIVERSITY OF MISSOURI
College of Veterinary Medicine
Columbia, MO
(314) 882-2121

UNIVERSITY OF MONTREAL
Faculty of Veterinary Medicine
Saint Hyacinthe, Quebec, Canada J2S 7C6
(514) 773-8521

NORTH CAROLINA UNIVERSITY
School of Veterinary Medicine
Raleigh, NC 27606
(919) 829-4200

continued

OHIO STATE UNIVERSITY
College of Veterinary Medicine
Columbus, OH 43210
(614) 292-1171

OKLAHOMA STATE UNIVERSITY
College of Veterinary Medicine
Stillwater, OK 74078
(405) 624-5000

ONTARIO VETERINARY COLLEGE
University of Guelph
Guelph, Ontario, Canada N1G 2W1
(519) 823-8800, Ext. 4426

OREGON STATE UNIVERSITY
College of Veterinary
Corvallis, OR 97331
(503) 754-2141

UNIVERSITY OF PENNSYLVANIA
College of Veterinary
Philadelphia, PA 19104
(215) 898-5000

UNIV. OF PRINCE EDWARD ISLAND
Atlantic Veterinary College
Charlottetown, Canada C1A 4P3
(902) 566-0811

PURDUE UNIVERSITY
School of Veterinary Medicine
West LaFayette, IN 47907
(317) 494-7608

UNIVERSITY OF SASKATCHEWAN
Western College of Veterinary Medicine
Saskatoon, Saskatchewan, Canada S7N 0W0
(306) 966-7409

UNIVERSITY OF TENNESSEE
College of Veterinary Medicine
Knoxville, TN 37901
(615) 974-7262

TEXAS A & M UNIVERSITY
College of Veterinary Medicine
College Station, TX 77843
(409) 845-5051

TUFTS UNIVERSITY
School of Veterinary Medicine
200 Westboro Road
North Grafton, MA 01536
(617) 839-5302

TUSKEGEE UNIVERSITY
School of Veterinary Medicine
Tuskegee, AL 36088
(205) 727-8011

VIRGINIA TECH & UNIV OF MARYLAND
Virginia-Maryland Regional College
of Veterinary Medicine
Blacksburg, VA 24061

WASHINGTON STATE UNIVERSITY
College of Veterinary Medicine
Pullman, WA 99164
(509) 335-3564

UNIVERSITY OF WISCONSIN-MADISON
School of Veterinary Medicine
Madison, WI 53706
(608) 263-6716

PROGRAMS IN ANIMAL HEALTH TECHNOLOGY REGISTERED BY THE NEW YORK STATE EDUCATION DEPARTMENT

STATE UNIVERSITY OF NEW YORK
AGRICULTURAL & TECHNICAL COLLEGE
Agriculture and Life Sciences
Veterinary Science Technology
Program
Canton, NY 13617
Edward I. Gordon, D.V.M.
(315) 386-7011/7410

LAGUARDIA COMMUNITY COLLEGE
The City University of New York
Animal Health Technology Program
31-10 Thomson Avenue
Long Island City, NY 11101
Douglas F. McBride, D.V.M.
(718) 482-5000

STATE UNIVERSITY OF NEW YORK
AGRICULTURAL & TECHNICAL COLLEGE
Veterinary Science Technology
Program
Delhi, NY 13753
Thomas H. Pettit, D.V.M.
(607) 746-4262

STATE UNIVERSITY OF NEW YORK
Department of Biological Sciences
Agricultural & Technical College
Veterinary Science Technology
Program
Farmingdale, NY 11735
Michael J. Abbatiello, Ph.D.
(516) 420-2000

MERCY COLLEGE
Veterinary Science Technology
Program
555 Broadway
Dobbs Ferry, NY 10522
Jack Burke, D.V.M.
(94) 693-4500

MEDAILLE COLLEGE
18 Agassiz Circle
Buffalo, NY 14214

(716) 884-3281

PROGRAMS IN ANIMAL HEALTH TECHNOLOGY ACCREDITED BY THE AMERICAN VETERINARY MEDICAL ASSOCIATION

ALABAMA

SNEAD STATE JUNIOR COLLEGE
Animal Health Technology Program
Boaz, AL 35957
(205) 593-5120

CALIFORNIA

CONSUMNES RIVER COLLEGE
Animal Health Technology Program
8401 Center Parkway
Sacramento, CA 95823
(916) 682-2131

FOOTHILL DE ANZA COMMUNITY COLLEGE
Animal Health Technician Program
12345 El Monte Road
Los Altos Hills, CA 94022
(415) 948-8590

HARTNELL COLLEGE
Animal Health Technician Program
156 Homestead Avenue
Salinas, CA 93901
(408) 758-8211

LOS ANGELES PIERCE COLLEGE
Animal Health Technology Program
6201 Winnetka Avenue
Woodland Hills, CA 92101
(213) 347-0551

MT. SAN ANTONIO COLLEGE
Animal Health Technology Program
1100 North Grand Avenue
Walnut, CA 91789
(714) 594-5611

ORANGE COAST COLLEGE
Animal Health Technology Program
2701 Fairview Road
Costa Mesa, CA 92626
(714) 556-5982

SAN DIEGO MESA COLLEGE
Animal Health Technology Program
7250 Mesa College Drive
San Diego, CA 92111
(714) 230-6811

YUBA COLLEGE
Animal Health Technology Program
Beale Road and Linda Avenue
Marysville, CA 95901
(916) 742-7351

COLORADO

COLORADO MOUNTAIN COLLEGE
Animal Health Technology Program
West Campus
Glenwood Springs, CO 81601
(303) 945-7481

BEL-REA INSTITUTE OF
Animal Technology
9870 East Alameda
Denver, CO 80231
(303) 366-2639

CONNECTICUT

QUINNIPIAC COLLEGE
Laboratory Animal Technology
Mt. Carmel Avenue
Hamden, CT 06518
(203) 288-5251

FLORIDA

ST. PETERSBURG JUNIOR COLLEGE
Veterinary Technology Program
Box 13489
St. Petersburg, Fl 33833
(813) 381-0681

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GEORGIA

ABRAHAM BALDWIN AGRICULTURE COLLEGE
Animal Health Technology Program
Box 8, ABAC Station
Tifton, GA 31794
(912) 386-3547

FORT VALLEY STATE COLLEGE
Animal Health Technology Program
Fort Valley, GA 31030
(912) 826-6353

ILLINOIS

PARKLAND COLLEGE
Veterinary Technology Program
2400 Bradley
Champaign, IL 61820
(217) 351-2436

INDIANA

PURDUE UNIVERSITY
School of Veterinary Medicine
Veterinary Technology Program
West Lafayette, IN 47907
(317) 494-7619

KANSAS

COLBY COMMUNITY COLLEGE
Animal Technology Program
1255 South Range
Colby, KS 67701
(913) 462-3985

KENTUCKY

MOREHEAD STATE UNIVERSITY
Veterinary Technology Program
Box 702
Morehead, KY 40351
(606) 783-5105

LOUISIANA

DEPT. OF AGRICULTURAL SCIENCES
Veterinary Technology Program
Northwestern State Univ. of Louisiana
Natchitoches, LA 71457

MAINE

DEPT. OF ANIMAL & VETERINARY
Sciences
Animal Medical Technology Program
University of Maine
Orono, ME 04473
(207) 581-1110

MARYLAND

ESSEX COMMUNITY COLLEGE
Animal Science Technician Program
7201 Rossville Blvd.
Baltimore, MD 21237
(301) 682-6000

GARRETT COMMUNITY COLLEGE
Veterinary Technology Program
McHenry, MD 21541
(301) 387-6666

MASSACHUSETTS

NEWBERRY JUNIOR COLLEGE
Animal Health Technician Program
921 Boylston St.
Boston, MA 02115
(617) 429-6810 (Holliston Campus)

BECKER JUNIOR COLLEGE
Veterinary Assistant Program
1003 Old Main Street
Leicester, MA 01524
(617) 892-8122

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MICHIGAN

WAYNE COUNTY COMMUNITY COLLEGE
Animal Health Technician Training Program
540 E. Canfield
Detroit, MI 48201
(313) 577-1156

MICHIGAN STATE UNIVERSITY
College of Veterinary Medicine
Animal Technology Program
East Lansing, MI 48823
(517) 353-7267

MACOMB COUNTY COMMUNITY COLLEGE
Veterinary Technician Program
Center Campus
44575 Garfield Road
Mt. Clemens, MI 48044
(313) 286-2169

MINNESOTA

MEDICAL INSTITUTE OF MINNESOTA
2309 Nicollet Avenue
Minneapolis, MN 55404
(612) 871-8481

UNIVERSITY OF MENNESOTA
Animal Health Technology Program
Waseca, MN 56093
(507) 835-1000

MISSOURI

MAPLE WOODS COMMUNITY COLLEGE
Animal Health Technology Program
2601 N.W. Barry Road
Kansas City, MO 64156
(816) 436-6500

NORTHEAST MISSOURI STATE UNIVERSITY
Animal Technology Program
Kirksville, MO 63501
(816) 665-5121

JEFFERSON COLLEGE
Animal Health Technology Program
Hillsboro, MO 63050
(314) 789-3951

NEBRASKA

UNIVERSITY OF NEBRASKA
School of Technical Agriculture
Veterinary Technology Program
Curits, NE 69025
(308) 367-4124

NEW JERSEY

CAMDEN COUNTY COLLEGE
Animal Science Technology Program
P.O. Box 200
Blackwood, NJ 08012
(609) 227-7200

NEW YORK

STATE UNIVERSITY OF NEW YORK
AGRICULTURE & TECHNICAL COLLEGE
Veterinary Science Technology Dept.
Delhi, NY 13753
(607) 746-4262

STATE UNIVERSITY OF NEW YORK
AGRICULTURAL & TECHNICAL COLLEGE
Agriculture and Life Sciences
Veterinary Science Technology Program
Canton, NY 13617
(315) 386-7011/7410

NORTH CAROLINA

CENTRAL CAROLINA TECH INSTITUTE
Veterinary Medical Technology Program
1105 Kelly Drive
Sanford, NC 27330
(919) 775-5401

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NORTH DAKOTA

NORTH DAKOTA STATE UNIVERSITY
Animal Health Technician Program
Department of Veterinary Science
Fargo, ND 58102
(701) 237-7511

OHIO

COLUMBUS TECHNICAL INSTITUTE
Animal Health Technology Program
550 East Springs Street
Columbus, OH 43215
(614) 227-2512

RAYMOND WALTERS COLLEGE
Animal Health Technology Program
University of Cincinnati
Cincinnati, OH 45221
(513) 872-5171

OKLAHOMA

MURRAY STATE COLLEGE
Veterinary Assistant Technology Program
Tishomingo, OK 73460
(405) 371-2371

PENNSYLVANIA

HARCUM JUNIOR COLLEGE
Animal Technician Program
Bryn Mawr, PA 19010
(215) 525-4100

MEDIAN SCHOOL OF ALLIED HEALTH CAREERS
Animal Health Technology Program
121-9th Street
Pittsburgh, PA 15222
(412) 391-7021

SOUTH CAROLINA

TRI-COUNTY TECHNICAL COLLEGE
Animal Health Technology Program
P.O. Box 587
Pendleton, SC 29670
(803) 646-3227

SOUTH DAKOTA

NATIONAL COLLEGE
Animal Health Care Program
P.O. Box 302
Rapid City, SD 57709
(800) 843-8892

TENNESSEE

COLUMBIA STATE COMMUNITY COLLEGE
Animal Health Technology Program
Columbia, TN 38401
(615) 388-0120

TEXAS

TEXAS STATE TECHNICAL INSTITUTE
Animal Medical Technology Program
James Connally Campus
Waco, TX 76705
(817) 799-3611

SUL ROSS STATE UNIVERSITY
Range Animal Science Department
Animal Technology Program
Alpine, TX 78830
(915) 837-8205

CEDAR VALLEY COLLEGE
Animal Medical Technology Program
3030 N. Dallas Ave.
Lancaster, TX 75134
(214) 746-4810

VIRGINIA

BLUE RIDGE COMMUNITY COLLEGE
Animal Technology Program
Box 80
Weyers Cave, VA 24486
(703) 234-9261

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NORTHERN VIRGINIA COMMUNITY COLLEGE
Animal Science Technology Program
Loudoun Campus
1000 Harry Flood Byrd Highway
Sterling, VA 22170
(703) 323-4501

WASHINGTON

FORT STEILACOOM COMMUNITY COLLEGE
Animal Health Technology Program
9401 Farwest Dr., S.W.
Tacoma, WA 98498
(206) 964-6665

WEST VIRGINIA

FAIRMONT STATE COLLEGE
Veterinary Assitant Technology Program
Fairmont, WV 26554
(304) 367-4268

WISCONSIN

MADISON AREA TECHNICAL COLLEGE
Animal Technician Program
211 North Carroll Street
Madison, WI 53703
(608) 266-5001

WYOMING

EASTERN WYOMING COLLEGE
Animal Health Technology Program
3200 West C Street
Torington, WY 82240
(307) 532-7111

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